

BLC – 104 Information Processing and Retrieval II - Classification

(Practice)

(2 Credits / 50 Marks)

Classifying the documents according to Dewey Decimal Classification (Latest edition)

Unit 1

- Classification of simple documents. 25 Hours

Unit 2

- Classification of documents using common auxiliary tables. 20 Hours

Unit 3

- Classification of documents using special auxiliary tables. 20 Hours

Unit 4

- Classification of complex documents. 25 Hours

Selected Readings:

1. Raju, A. A. N. (1985) Universal Decimal and Colon Classification
2. Chan, Lois mai and others: Dewey decimal classification. A practical guide. 2nd Edition, Albany, New York :OCLC.
3. Satija, M.P. and Comaromi, J. P. (1998). Exercises in the 21th Edition of Dewey Decimal Classification. New Delhi: Concept
4. Latest edition of Decimal Classification