

Course Code: EITG - 106		
Course Title: Communication skills- II		
Number of Credits: 03	Total Hours: 42	Total Marks: 75
Prerequisites for the course		
Keen interest to develop the technical writing		
Objectives of Course		
To achieve successful receiver's role in communication through input of text		
Course Content		
Unit I	Reading Comprehension	11 Hours
Introduction, Purpose of Reading, Reading Rates, What is Reading Comprehension, Reasons for Poor Comprehension, Improving Comprehension Skills, Exercises		
Unit II	Enhanced Comprehension	11 Hours
Techniques for Good Comprehension: skimming and scanning, non-verbal signals, Structure of text, Structure of Paragraph, Punctuation, Authors Viewpoint (Inference), Exercises		
Unit III	Reading Nuances-I	10 Hours
Reader Anticipation: Determining the meaning of words, Summarizing, Typical Reading - Comprehension Questions Worked Out Sample Passages, Exercises		
Unit IV	Reading Nuances-II	10 Hours
Words Commonly Misspelt Words and Phrases from Foreign Languages Proofreading Symbols		
Pedagogy		
Lectures/Tutorial/Assignments/ Practice Sessions		
Course Outcome		
Completion of any given reading tasks with ease and confidence by learning: the content, writing style, text organization and format of various types of technical documents via amalgamation of theory and practice of this subject.		
References/Readings		
<ol style="list-style-type: none"> 1. Reading Development And Difficulties By Kate Cain 2. Bringing Words To Life: Robust Vocabulary Instruction By Isabel L. Beck, Margaret G. Mckeown, Linda Kucan 3. Ending The Reading Wars: Reading Acquisition From Novice To Expert By Castles, A., Rastle, K., & Nation, K. (2018) Psychological Science In The Public Interest, 19(1), 5–51. 4. Understanding Reading Development By Colin Harrison 5. Understanding Reading Comprehension: Processes And Practices By Wayne Tennent 6. Developing Reading Comprehension By Paula J. Clarke, Emma Truelove, Charles Hulme, Margaret J. Snowling 7. How To Read A Book: The Classic Guide To Intelligent Reading By Mortimer J. Adler, Charles Van Doren 		