

Name of the Programme : MBA (Financial Services)
 Course Code : MGF-523
 Course Title : Mutual Funds Management
 Number of Credits : 2
 Effective from AY : 2022-23

Pre-requisites for the Course:	NIL	
Course Objectives:	To equip the learners with the knowledge of the Indian mutual fund industry, products, processes and services.	
Content:	<p>Unit 1 Mutual Fund Structure and Classification <i>Organization of mutual funds:</i> Structure of mutual funds in India. <i>Classification of mutual fund schemes:</i> Equity, debt, hybrid, solution-oriented and other schemes, Index Funds, Exchange Traded Funds (ETF), Liquid Funds, Fund of Funds, International Funds, Venture Capital Funds, ESG Funds. <i>Investment plans:</i> Systematic Investment Plans (SIP), Systematic Transfer Plan (STP), Systematic Withdrawal Plan (SWC).</p> <p>Unit 2 Investor Services and Fund distribution channels <i>Investor services:</i> Transactions of mutual funds, Cut off timings and time-stamping of MF application forms. <i>Net Asset Value (NAV)</i> : Meaning, Computation, factors affecting NAV, Pricing of units. <i>Fund Distribution Channels of Mutual Funds:</i> Stock exchange as a channel of distribution, and the Sales Practices.</p> <p>Unit 3 Mutual Fund Offer document and Fund fact sheet <i>Offer Document:</i> Importance, Contents of the Offer Document, Scheme Information Document (SID), Statement of Additional Information (SAI) and Key Information Memorandum (KIM). <i>Mutual fund fact sheet and its contents.</i></p>	<p>15 Hours</p> <p>8 Hours</p> <p>7 Hours</p>
Pedagogy:	Interactive Lectures/Discussions/ presentations/case study/ individual or group projects/ assignments/Class activities or a combination of some of these. The sessions shall be interactive to enable peer group learning	
References/ Readings:	<ol style="list-style-type: none"> 1. H. Sadhak. (2003). <i>Mutual Funds in India, Marketing strategies and Investment Practices</i>, SAGE Response. 2. Sankaran, S. (2018). <i>Indian Mutual Funds Handbook: A Guide for Industry Professionals and Intelligent Investors</i>. Vision Books. 3. National Institute of Securities Markets (NISM), <i>Mutual Funds Foundation</i>. Taxmann Publications Pvt. Ltd. 4. National Institute of Securities Markets (NISM), <i>Mutual Funds Distributor</i>. Taxmann Publications Pvt. Ltd. 5. National Institute of Securities Markets (NISM), <i>Mutual Funds Distributor (Level 2)</i>. Taxmann. 6. Vivek Negi (2020). <i>Mutual Funds: Ladder to Wealth Creation</i> Diamond Pocket Books Pvt. Ltd. <p>Reference Websites: www.mutualfundindia.com www.amfiindia.com</p>	

	www.moneycontrol.com www.valueresearchonline.com www.mutualfundssahihai.com www.sebi.gov.in
Course Outcomes:	<p>Upon the completion of this course the learners will be able to:</p> <p>CO1. Summarise the types of mutual funds, its structure and distribution channels.</p> <p>CO2. Evaluate and manage investor services provided by a mutual fund.</p> <p>CO3. Manage operations in mutual fund scheme offers and distribution</p>