

Programme: M.A.(PoliticalScience)

Course Code: POL-502

Title of the Course: Public Administration: Theories and Concepts

Number of Credits:4

Effective from AY: 2022-23

<u>Prerequisites forthecourse:</u>	Should have studied at the undergraduate level in social sciences or other disciplines having an interest in the subject. It is assumed that students have a basic working knowledge of public institutions, public policy and Governance.	
<u>Objective:</u>	Over a period of time Public Administration has moved from administrative centered view to public policy perspective. The course intends to introduce students to the basic concepts, theories and recent development in the subject with an intention to enhance their understanding and ability to analyse recent trends in the field.	
<u>Content:</u>	<div>Unit1: PublicAdministration: Meaning, Nature & Scope; Evolution of Public Administration; New PublicAdministration; New Public Management</div> <div>Unit2: Theories: Classical; Human Relations; Bureaucratic; Public Choice</div> <div>Unit3: Approaches:Scientific Management; Behavioural; Systems; Structural Functional; Decision-Making</div> <div>Unit 4: Organization: Modern & Post-Modern Theories; Leadership; Role of Bureaucracy; Administrative Reforms</div> <div>Unit 5: Good Governance: Meaning, Principles; CitizenCharter; RTI; e-Governance</div> <div>Unit6: Public Policy & Analysis: Meaning & approaches; Formulation; Implementation; Evaluation of Public policy</div>	<div>No. of Hours</div> <div>10hours</div> <div>10hours</div> <div>10hours</div> <div>10hours</div> <div>10hours</div> <div>10hours</div>
<u>Pedagogy:</u>	lectures/assignments/self-study	

<p><u>References/Readings</u></p>	<p>Single Author Book</p> <p>Bhattacharya, Mohit (2013), <i>New Horizons of Public Administration</i>, New Delhi: Jawahar Publishers</p> <p>Chakrabarty Bidyut (2003), <i>Public Administration</i>, New Delhi: Oxford University Press</p> <p>Chakrabarty Bidyut (2007), <i>Reinventing Public Administration</i>, New Delhi: Orient Longman</p> <p>Fredrickson George (2008), <i>Public Administration Theory Primer</i>, New Delhi: Rawat Publication</p> <p>Herbert Simon (2010), <i>Public Administration</i>, U S: Transaction Publisher</p> <p>Hyden G. (2005), <i>Making Sense of Governance</i>, New Delhi: Vikas Books Pvt.Ltd.,</p> <p>Nicholas Henry (2015), <i>Public Administration & Public Affairs</i>, (12th edition), New York: Routledge</p> <p>Peters Guy (2013), <i>Public Administration</i>, New York: Routledge</p> <p>Prabhy C.S.R. (2004), <i>e-Governance</i>, PHI, Sage Publication</p> <p>Sharma Laxmi (2010), <i>Bureaucracy in Public Administration: Theory & Challenges</i>, Jaipur: Prateeksha Publication</p> <p>Two or More Authors</p> <p>Chakrabarty, Bidyut & Bhattacharya, Mohit (2008), <i>The Governance Discourse: A Reader</i>, OUP, New Delhi</p> <p>Cox Raymond, Buck Susan, & Morgan Betty (2011), <i>Public Administration: Theory and Practice</i>, New York: Routledge</p> <p>Peters, Guy & Pierre John (2005), <i>Handbook of Public Administration</i>, London: Sage Publication</p>	
<p><u>Learning Outcomes</u></p>	<p>After completing the course the students will be able to:</p> <ol style="list-style-type: none"> 1. Enhance their ability to understand the theoretical and conceptual base of public institutions. 2. Comprehend the changing paradigms of public administration 3. Demonstrate knowledge and skill to comprehend major issues in today's public institutions 4. Demonstrate knowledge, skill and ethics necessary for understanding policy process. 	