

At the beginning of the Semester, Department will open the Specialization Courses from the list given above depending on availability of Faculty Members. Specialization Courses will be offered only if **20%** of the students opt for any Specialization Course. The students are required to opt for 4 Courses each during the Semester III and IV from the Specialization Courses offered. Students have the option of choosing any other Optional Courses (maximum of 2 Courses per Semester III and IV) offered by other Departments and also the Courses available at the **SWAYAM portal**. Those students who are going to take up the Dissertation Option may opt for 3 Courses each during Semester III and IV.

Summer Training:

At the end of Semester – II, students will have to undergo four weeks (**17th May 2022 to 13th June 2022**) Summer Training to gain on the job experience in commercial / industrial organizations / finance & investment companies / professional firms such as CA's, Stock Brokers, Project management Consultants / small and medium enterprises in Goa or outside. At the end of the summer training, students will be required to produce a certificate of experience for duration of four weeks to become eligible for admission to the second year M. Com Course. It is the responsibility of the students to identify and join the Organisations for their Summer Training. Students have to submit the Experience Letter and the Evaluation Form duly filled and certified by the official from where they have completed their Summer Training.

ANNEXURE– II

SUMMER TRAININGSCHEDULE – M. Com SEMESTER II

Sr. No.	Description of Activity	Date of Compliance
1.	Reporting for duty at the Summer Training Organisation	10:00 a.m 16/05/2022
2.	Obtaining the Letter of Confirmation from the Organisation	16/05/2022
3.	Completing the work assigned by the Organisation	✓
4.	Obtaining Certificate of Summer Training from the Organisation	18 June 2022 ✓
5.	Submission of the Documentary evidences to the Department	21/06/2022

Evaluation of Summer Training Performance of the Student

Summer Training Performance	Excellent	Very Good	Good	Average	Satisfactory
1. Strict adherence to the rules and regulations of the organization		✓			
2. Adaptability to the environment		✓			
3. Level of Participation/Involvement/Commitments		✓	✓		
4. Innovative ability		✓			
5. Overall Performance		✓			

Internship Evaluation: Internship evaluation to be done by the internship organization by tick (✓) marking relevant and appropriate responses.

THE STUDENTS PERFORMANCE APPRAISAL REPORT MAY BE HANDED OVER TO THE STUDENT ALONG WITH THE CERTIFICATE OF SUMMER TRAINING AND THE STUDENTS ARE REQUESTED TO SUBMIT THE SAME TO THE DEPARTMENT AS PER THE SCHEDULE



SIGNATURE OF THE HEAD OF THE INSTITUTION
WITH OFFICIAL SEAL



M/s SATERI BHARATGAS
(LPG Distributor of Bharat Petroleum Corporation Ltd.)

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Date: 15TH June 2022

To whomsoever it may concern

This is to certify that Miss Mahima Madhu Naik, Residing at H.No 65/1, Catta Balli, Quepem Goa, has worked with us as an "Account Trainee" for the period from 16th May 2022 to 13th June 2022.

During her duties, she found to be honest and hardworking. This certificate is issued at her request under Summer Training Scheme.

Place: Verna

Date: 15th June 2022

