



Indian Academy of Sciences, Bengaluru
Indian National Science Academy, New Delhi
The National Academy of Sciences India, Prayagraj

SCIENCE ACADEMIES

SUMMER RESEARCH FELLOWSHIP PROGRAM

P.B. No. 8005, C.V. Raman Avenue, Sadashivanagar Post, Bengaluru 560 080.
Telephone: (080) 2266 1207, 2266 1202, 2266 1221, Fax: (080) 2361 6094
Email: jointsrf@ias.ac.in Website: www.ias.ac.in

Date: 5 April 2023

Ms Tanvi Tulshidas Kankonkar
Mahalaxmi Residency
Upasnagar, Sancoale
Vasco 403726 [Goa]
Ph 9922069129

Dear Ms Tanvi,

This has reference to your application **CHES3618** for an IASc-INSa-NASI Summer Research Fellowship in 2023. We are happy to offer you a Fellowship to work for two months during this summer subject to verification of your marks as stated by you in the application with the marks sheets. You will be working with Dr Ritu Gupta, Indian Institute of Technology, Jodhpur (e-mail: ritu@iitj.ac.in).

We have tried as far as practicable to assign you to a guide who works in your area of interest. **Where that has not been possible, you will work with the assigned guide in a related area that will be determined by the guide, and trust that the experience will be fruitful to you. We will not be able to make any change in this regard.**

This Fellowship is subject to the following norms:

- The duration of the Fellowship is **eight weeks (56 days – including Sundays and General Holidays), and is not to be reduced. If you do not complete this requirement, you will not be paid the fellowship amount and the certificate that is usually issued on completion.**
- You will be provided a III-tier A/c train fare from Vasco to IIT, Jodhpur and back.
- If you are NOT an INSPIRE/KVPY Fellowship holder, you will be paid a Fellowship of 12,500/- per month towards your boarding, lodging, local transport expenses*. Those who are in receipt of INSPIRE/KVPY Fellowship will be covered by a separate arrangement, the details of which will be sent later.
- For local accommodation, please contact your guide who can help you. The Academy office will not be able to help you in this regard.

Please also go through carefully & comply with **all the Instructions** given in the attached sheet.

You are advised to get in touch with Dr Gupta immediately to work out the exact period of your visit. In the meantime, please communicate with Mrs M.S. Roopashri, Coordinator, Science Education Program, your acceptance of this Fellowship. We would need a joining report from you upon your arrival, and a brief report of your work at the end of four weeks so that your Fellowship for the first month can be paid. After the receipt of the final report, we shall release the remaining amount due to you along with your travel fare.

We urge you to convey your acceptance of this fellowship within 7 days by both online (the userid and password given at the bottom of the email) as well as by **returning the Form of Acceptance posted to you**. Even if you are not able to accept the fellowship, this should be communicated to the Academy immediately (both by email and in the Form of Acceptance email: jointsrf@ias.ac.in) so that the fellowship can be offered to another candidate in the waiting list.

With best wishes,

Yours sincerely,

Professor P.K. Das
Chair, Joint Science Education Panel, IASc

* It is recommended that each Summer Research Fellow (SRF) be covered by a personal health/accident insurance policy during the period of summer-training. The Academies will not provide any insurance cover. Therefore, the responsibility for purchase of insurance rests with you.



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Instructions for the Summer Research Fellows (SRFs):

A. Acceptance of Fellowship

1. The selection letter has been sent by email (along with instruction sheet). A hard copy of the letter has also been sent by speed post (along with instruction sheet, form for conveying acceptance, and form for sending joining report).
2. At the bottom of the email, a user-id and password are also provided for each SRF which will enable them to view their online page in our website and to fill in the required details. Make sure to save user-id and password, it will not be provided a second time.
3. Your acceptance to take up this fellowship should be conveyed **URGENTLY** within 7 days by filling in your online page (the user-id and password provided). The Form of Acceptance to be sent by speed post should also be returned to us **by speed post or courier** within 3 days after it reaches you.
4. **Do not wait for the approval from guide to send your Acceptance form.**
5. For some reason, if you do not wish to take up the fellowship, this should be conveyed to us **URGENTLY** by (a) filling in your online page, (b) email (jointsrf@ias.ac.in), and also to your guide as well as (c) returning the Acceptance Form **all within one week of your receiving the letter of selection** so that the fellowship can be awarded without delay to another person in the waiting list.
6. After sending the acceptance, please contact your guide to fix up the exact date of joining. This exact date should then be communicated to us by **online**.
7. Two copies of your stamp-size photograph should be enclosed, of which one copy to be affixed to the letter of acceptance.
8. The joining letter (in the format enclosed) should be posted to the Academy **duly countersigned by the guide** as soon as the SRF reports for work.

B. General Instructions

9. The period of work should be **NOT LESS THAN 56 days (including Sundays and holidays)** under any circumstances. If the final duration turns out to be less than 56 days, the fellowship will not be deemed to have been satisfactorily completed to entitle you to the certificate and fellowship dues.
10. If the candidate has applied for and obtained fellowship to work under any other program during this period, the Academy fellowship will be **treated as withdrawn**.

11. If the SRF is in receipt of KVPY or INSPIRE fellowships, this should be specifically indicated in the **Form of Acceptance** (even if indicated in the application).
12. All correspondence and enquiries should be addressed to: The Coordinator, Science Education Program, Indian Academy of Sciences, P B No. 8005, C V Raman Avenue, Bengaluru 560 080 (email: jointsrf@ias.ac.in).
13. All communications/emails from SRFs should clearly mention their full name, the application no., and the name of the guide. **Please save this information in your permanent email signature file. Communications/emails without this information will not be attended to.**
14. Communications (preferably in English) should be clear, concise and convey the intended meaning.
15. **SRFs must strictly follow the rules and regulations** (oral and written) stipulated by the host institution, both in the working laboratory and at the place of their stay. If any malpractices on the part of the SRF are reported, the Academy will be constrained to terminate the fellowship.

C. Progress Reports

16. Your 4-week report must be written and submitted to your guide. Please access your homepage using the credentials provided in the soft copy of the offer letter by email. You should follow the same process as for the 4-week report to write and submit your 8-week report to your guide for approval.

16a. Submission of hard copy versions: After submitting reports on the Academy portal, the candidates are requested to generate print-outs of both the 4 week and 8 week reports and submit them along with the submission formats (available in home page) duly signed both by the candidate and the guide. The office will process reports only after its receipt. The reports will be processed only on receipt of hard copies.

D. Payments from the Academy

17. All payments from the Academy will be made through electronic transfer to the bank account provided by the SRF. The payments will be effected within 10 working days after the reports are received by the Academy.
18. The Fellowship paid is for SRFs living expenses (boarding, lodging, transport etc.) and this should be settled by SRF directly. **The Academy will not pay any amount to host institution towards the SRF boarding/lodging etc. The Academy will also not pay any training fee to the host institution. The candidates should pay the same if the host institute demands.**
19. To claim the travel fare, the SRF should send along with the final report, a TA bill (in the prescribed format) and **photocopies of the to-and-fro travel tickets**. Blank TA form can be downloaded from our website. Please preserve copies of your tickets to be enclosed with the TA form.
20. You are welcome to travel by air or any higher class in train as per your convenience. However, reimbursement of the travel fare will be restricted to III-tier A/C train fare (for students) and II-tier A/C train fare (for teachers). A copy of the actual travel ticket should be enclosed to the TA form as proof of your travel without which the TA claim will not be processed.



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FORM OF ACCEPTANCE

Application No: _____

Name of Summer Fellow: _____

Name of Guide: _____

Name of Guide's Institution: _____

1a. I accept the summer fellowship ☐

1b. I am not able to accept the summer fellowship for the following reason [Please communicate to the Academy immediately by email: jointsrf@ias.ac.in with a CC to your guide] ☐

Reason _____ YES NO

2. I have taken a personal health insurance policy (it is mandatory) ☐ ☐

If 1a; please fill in the following

1* (1a) I am a recipient of INSPIRE ☐ / KVPY ☐ fellowship and the tenure of my INSPIRE /KVPY fellowship is from _____ month/year to _____ month/year

(1b) I am not a recipient of INSPIRE/KVPY fellowship ☐
* tick the appropriate box [mandatory]. Fill in the full particulars if (1a)

2. I am sending two copies of my stamp size photograph (one of which is affixed on this form).

3. I have read all the instructions conveyed to me and I undertake to abide by them.

4. I also undertake to work for a minimum period of 56 days with my Guide in order to fulfill the fellowship requirements.

Please affix
your stamp size
photograph
here

Signature: _____ Date: _____

Address: _____

Present Contact No.: _____ Email-ID: _____



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JOINING REPORT

To:

The Coordinator
Science Education Program
Indian Academy of Sciences
C V Raman Avenue, P B No. 8005
Bengaluru 560 080

1. I have been offered an Academy summer fellowship to work with
Professor/Dr _____
at _____
2. I have taken up the summer fellowship with effect from _____ and
have reported to my guide.
3. I undertake to work for a minimum period of 56 days with my guide in order
to fulfill the fellowship requirements.
4. I am giving below the details of my bank account to enable the Academy to
electronically transfer the payments due to me.
 - a. Name of bank: _____
 - b. Name of branch: _____
 - c. Name of account holder: _____
 - d. Account No.: _____
 - e. Contact No. of account holder: _____
 - f. *IFSC Code: _____

*The 11-digit alpha-numeral code number printed in the cheque/pass book or can be obtained from your bank

Signature of SRF: _____

Signature of Guide: _____

Name: _____

Name: _____

Date: _____

Date: _____

E-mail id: _____

E-mail id: _____

Application No: _____