

Submission of the Minutes of the Board of Studies Meeting in International Studies held
on 20/07/2021

**MINUTES OF THE MEETING OF BOARD OF STUDIES IN INTERNATIONAL
STUDIES HELD ON 20TH JULY 2021 AT 11:00 A.M.**

The Meeting of the Board of Studies in International Studies was held on the Online Mode at the School of International and Area Studies, Goa University at 11: am on 20th July 2021. Prof. Aparajita Gangopadhyay, Chairperson, Board of Studies in International Studies presided over the meeting.

The following members were Present:

1. Prof. Aparajita Gangopadhyay, SIAS - Chairperson
2. Dr. Dattesh D. Parulekar, Asst. Professor, SIAS - Member
3. Prof. Shibashis Chatterjee, Shiv Nadar University - Member
4. Prof. B.P. Sarath Chandran, GBS - Member
5. Shri Yugank Naik, SIAS - Member
6. Dr. Mukund V. Narvenkar, SIAS - Invitee
7. Dr. Almin Cicily Jose, SIAS - Invitee
8. Dr. P V Unnikrishnan, SIAS - Invitee

The following member could not attend the meeting:

1. Dr. Shanthie Mariet D'Souza - Member

The Chairperson welcomed the members and the following agenda was discussed.

The Agenda of the Meeting was as follow:

- a. Approval of the courses on Arctic Studies entitled: **"The Arctic in Global Politics"**.
- b. Approval of the course on **Certificate of Proficiency in Japanese Language Level Elementary 1- A2 Part-1 (Katsudoo)** and Certificate of

32/0
14/c

**Proficiency in Japanese Language Level Elementary 1- A2 Part- 2
(Rikai).**

- c. Examinations: Mode of Evaluation (Semester End Examination on the Online Mode).

Part A

- i) Recommendations regarding courses of study in the subject or group of subjects at the under graduate level.

NA

- ii) Recommendations regarding courses of study in the subject or group of subjects at the post graduate level:

Part B

- i) Scheme of Examination at undergraduate level

NA

- ii) Panel of examiners for different examinations at the undergraduate level.

NA

- iii) Scheme of Examinations at Post Graduate level

**Existing Scheme Approved as per the University Ordinance.
Discussed OA 18A.5.3 Scheme of Examination for Online Mode.**

- iv) Panel of examiners for different examinations at post graduate level

NA

Part C

Recommendation regarding preparation and publication of selection of reading material in the subject or group of subjects and the names of the persons recommended for appointment to make the selection.

NA

30/12
12/c

Part D

Recommendation regarding general academic requirements in the Department of University or affiliated colleges.

- i. The BoS members unanimously accepted the Optional Course **IRO 134 The Arctic in Global Politics**.
- ii. The BoS accepted the curriculum of the **Certificate of Proficiency in Japanese Language Level Elementary 1-A2 Part-1 (Katsudoo) and Certificate of Proficiency in Japanese Language Level Elementary 1-A2 Part-2 (Rikai)**.
- iii. Discussed OA 18A.5.3 Scheme of Examination for the Online Mode.

Part E

- i. Recommendation of the Text books for the course of study at undergraduate level.

NA

- ii. Recommendation of the text book for the course of study at Post graduate level.

Reading material as enclosed with the syllabus approved

Part F.

Important Points for Consideration/Approval of Academic Council

- i) The important points /recommendations of BoS that require consideration/ approval of Academic Council (Points to be highlighted) as mentioned below.
 - i. Submitted for approval **Optional Course IRO 134 The Arctic in Global Politics (Annexure I)**.
 - ii. Submitted for approval for the curriculum of **Certificate of Proficiency in Japanese Language Level Elementary 1-A2 Part-1 (Katsudoo) and Certificate of Proficiency in Japanese Language Level Elementary 1-A2 Part-2**

28/c
10/c

(Rikai) in Japanese Language in accordance with the provisions of Goa University (Annexure I).

- iii. Discussed OA 18A.5.3 Scheme of Examination for the Online Mode.

"I hereby declare that the minutes of the meeting held on 20th July 2021 at 11.00 am at the School of International and Area Studies, were read out".

Date: 20/07/2021.

Place: Goa University

A. Gangopadhyay

Signature of the Chairperson
BOS in International Studies

Part G

The remarks of the Dean, SIAS

- i) The minutes are in order
- ii) The minutes may be placed before the Academic Council with remarks if any.
- iii) May be recommended for approval of Academic Council
- iv) Special remarks if any.

960 Date: 26/07/2021

Place: Goa University

A. Gangopadhyay

Signature of the Dean
School of International and Area Studies

Course 1: Certificate of Proficiency in Japanese Language Level Elementary 1- A2 Part-1 (Katsudoo)

Course 2: Certificate of Proficiency in Japanese Language Level Elementary 1- A2 Part- 2 (Rikai).

Programme: Certificate of Proficiency

Title of the Course: Certificate of Proficiency in Japanese Language Level Elementary 1- A2 Part-1 (Katsudoo)

Effective from AY: 2021-2022

<u>Prerequisites for the course:</u>	Open to all interested in learning Japanese Language and acquiring a certificate of proficiency. Japanese Certificate of Proficiency A-1 or School Level Certificate-Equivalent is required. Minimum qualification - Higher Secondary (Std.XII) examination conducted by the Goa State Board of Secondary and Higher Secondary Education or of any other Board recognized by Goa University as its equivalent.	
<u>Objective:</u>	This course is intended for students who have basic level Japanese knowledge (Japanese A1 Certified) and wants to further continue improving their Japanese language proficiency. Students should be already fluent in reading and writing Hiragana, Katakana characters and basic Kanji characters. In this level of the course Elementary 1-A2 Part-1 the students gain practical ability to communicate in everyday situations. A lot of emphasis will be placed on practicing listening and speaking Japanese in the class. The lessons are based on context and situations which students will face when interacting with Japanese nationals while living abroad or while living and travelling in Japan. This course offers learning in both language and culture. The course helps to deepen intercultural understanding by learning Japanese culture and reflecting on the students own culture in the city or country where they are from. The students who take this course are advised to continue and complete the Part-2 of the course named Elementary 1-A2 Part-2 (Rikai). This course is based on JF Standard for Japanese Language Education.	
<u>Content:</u> Topics 1 - 9	Based on Course Book: Marugoto Elementary 1 A2- Coursebook for Communicative Language Activities	100 Hours

	(Katsudoo)	
Topic 1: わたしと かぞく My family and Myself	Lesson 1: 東京に すんでいます We live in Tokyo Goals: 1. かぞくや じぶんが どこに すんでいるか、なにを している か かんたんに 話します Talk briefly about where you/your family live and what you/they do 2. かぞくや ともだちと なにごで 話すか 言います Say what language you speak with your family and friends	
	Lesson 2: しゅみは クラシックを 聞くことです My hobby is listening to classical music Goals: 1. しゅみについて 話します Talk about your hobbies 2. じこしょうかいの サイトの みじかい コメントを 読みます Read short, simple comments about someone's self-introduction on a website 3. じこしょうかいの サイトに みじかい コメントを 書きます Write short, simple comments about someone's self-introduction on a website	
Topic 2: きせつと てんき Seasons and weather	Lesson 3: 日本は いま、はるです It's spring now in Japan Goals: 1. きせつの へんかについて かんたんに 話します Talk about the change of seasons 2. すきな きせつと その りゆうを かんたんに 話します Say what season you like and why	

	Lesson 4: いい てんきですね It's a nice day, isn't it? Goals: 1. てんきについて話して あいさつを します Greet people by talking about the weather 2. でんわの かいわのはじめに てんきについて 話します Start a conversation over the phone by talking about the weather
Topic 3: わたしの まち My town	Lesson 5: この こうえんは ひろくて、きれいです This park is big and beautiful Goals: 1. ちずを見ながら、じぶんの まちのおすめの ばしょ / ちいきについて ともだちに 言います。 Tell a friend about a place/area of your recommendation, using a map of your town 2. ちずを見ながら、ともだちが きょうみをもっている ところ が どんな ところか、きをつけることは なにか、言います Tell a friend what a place that he/she is interested in is like and what to be careful about, using a map
	Lesson 6: まっすぐ 行って ください Please go straight Goals: 1. ちかくの ばしょへの 行きかたを 言います Tell someone how to get to a place nearby 2. あいてが 聞きまちがえた ことを なおします Correct some information misunderstood by someone 3. とおくに見える たてものの とくちやうを 言います Describe the features of buildings seen in the distance
Topic 4: でかける Going out	Lesson 7: 10 時でもいいですか Is ten o'clock OK? Goals: 1. ともだちと まちあわせの じかんと ばしょについて 話します Talk with a friend about the time and place you will meet 2. まちあわせにおくれるという メールを 読みます Read an E-mail from a friend saying he/she will be late 3. おくれた りゆうを 言って あやまります Apologise for being late and give a reason

	Lesson 8: もう やけいを見に行きましたか Have you been to see the night view yet? Goals: 1. おすすめのばしょにともだちをさそいます さそいに こたえます Invite a friend to visit a place of your recommendation / Respond to an invitation 2. ともだちによりみちをしないと 言います Say that you would like to drop by somewhere
Topic 5: がいいこくごとが いいくぶんか Languages and cultures of other countries	Lesson 9: 日本語は ほんごが かんたんです Japanese is easy to pronounce Goals: 1. いつ、なにを べんきようしたか 話します Say what languages you have studied and when 2. いままで べんきようしたがいこくについて 話します Talk about foreign languages you have studied 3. いつ、なにを べんきようしたか きろくを 書きます Write down what languages you have studied and when 4. がいいこくや がいいこくの べんきようについて こまったとき、だれかに たのみます / たのまれて こたえます Ask someone for help to understand or to learn a foreign language / Respond to a request for help
	Lesson 10: いつか 日本に行きたいです I'd like to go to Japan some day Goals: 1. がいいこくの ぶんか と じぶんとの かかわりについて 話します Talk about your involvement in the culture of another country 2. こまっている ひとに たすけを もうしでます / もうしでを うけます Offer help to someone with a problem / Accept an offer of help 3. イベントの プログラムを 読みます Read the program of an event

Topic 6: そとで 食べる Eating outdoors	Lesson 11: なにをもっていけますか What are you going to take to the picnic? Goals: - ピクニックにもっていくものについて 話します Discuss what to take for a picnic - ピクニックにだれがなにをもっていくか メモを書きます Write a memo to say who is taking what for a picnic - ピクニックの食べ物や飲みもののきぼうをぐたいてきに 聞きます 言います Ask/Say what specific food or drinks your friend/you would prefer for a picnic
Topic 7: しゅっちょう Business trips	Lesson 12: おいしいそうですね It looks delicious Goals: - よく知らない食べ物について 話します Talk about food you don't know much about - あじについて かんたんに コメントします Comment briefly on the taste of food ともだちに 食べものを おすすめします / すすめ に こたえます Offer a dish to your friends / Respond to an offer Lesson 13: たなかさんに 会ったことが あります I have met Mr. Tanaka before Goals: - でむかえのために、しゅっちょうで 来る ひとや 来る 日について 話します Talk about someone visiting your office on a business trip and the date of his/her visit - でむかえの あいさつを します Greet a visitor arriving at the airport - ホテルの へやを チェックして、 だいいじょうぶか 言います Check the hotel room and tell your visitor if it is OK しゅっちょうの スケジュールを 読みます Read a business trip schedule

	Lesson 14: これ、つかってもいいですか May I use this? Goals: 1. かいしゃのスタッフをしょうかいします Introduce your colleagues to a visitor 2. オフィスのものをつかってもいいか聞きます Ask to use things in the office 3. みおくりのあいざつをします See a visitor off at the airport with some parting phrases 4. かいがいしいゅっちようからかえるときにもらった、オフィスのひとからのメッセージを読み ます Read a message from a colleague in the overseas office when you return home from a business trip
Topic 8: けんこう healthy	Lesson 15: たいそうするといいですよ How about doing some exercise? Goals: 1. ともだちにからだのぐあいを聞きます / こたえます Ask a friend how he/she is feeling / Answer how you are feeling 2. かんたんなたいそうのしかたを聞きます / 言います Listen to/Say how to do some easy exercises からだにいいことをすすめます Suggest something good for the health
	Lesson 16: はしったり、およいだりしています I go running and swimming Goals: 1. けんこうのためにしていることをかんたんに話します Talk briefly about what you usually do to stay healthy 2. けんこうについてのかんたんなアンケートを読んでもたえます Read and answer a simple questionnaire on health アンケートのけっかをかんたんなことばではびょうします Make a simple presentation about the results of a questionnaire

Topic 9: おいわい Celebrations	Lesson 17: たんじょう日に もらったんです I got this for my birthday Goals: 1. ともだちの もちものを ほめます Compliment a friend on his/her things 2. じぶんの もちものについて、いつ、だれに もらったかな などを かんたんに 話します Talk about your things, saying when and from whom you got them じぶんの くにの プレゼントの しゅうかんについて かん たんに 話します Talk briefly about the custom of presentgiving in your country
Pedagogy:	Lesson 18: パーティーが いいと おもいます I think a party is a good idea Goals: 1. ともだちの おいわいを なんに するか 話します Discuss what to do for a friend's celebrations 2. けっこんの おいわいの カードを 読みます Read a congratulatory message for a wedding 3. けっこんの おいわいの カードを 書きます Write a congratulatory message for a wedding 4. プレゼントを もらって おれいを 言います Thank someone for a present you receive Extensive Listening and Speaking Activities, Oral Expression Activities, Limited Writing, Participation throughout the Course, Progress Test, Final Test.
References/Readings	1. Marugoto Japanese Language and Culture, Elementary 1 A2- Coursebook for Communicative Language Activities, Japan Foundation, 2017 2. JF Standard for Japanese Language Education, User Guide Book, 2nd edition, 2010
Learning Outcomes	1. Can understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). 2. Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. 3. Can describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.

Programme: Certificate of Proficiency

Title of the Course: Certificate of Proficiency in Japanese Language Level Elementary 1- A2 Part-2 (Rikai)

Effective from AY: 2021-2022

Prerequisites for the Course:

Open to all interested in learning Japanese Language and acquiring a certificate of proficiency. Japanese Certificate of Proficiency A-1 or School Level Certificate-Equivalent is required. Minimum qualification - Higher Secondary (Std.XII) examination conducted by the Goa State Board of Secondary and Higher Secondary Education or of any other Board recognized by Goa University as its equivalent. Japanese Certificate of Proficiency Elementary 1-A2 Part-1 (Katsudoo) is mandatory for this course.

	This course is intended for students who have basic level Japanese knowledge (Japanese A1 Certified) and wants to further continue improving their Japanese language proficiency. Students should be already fluent in reading and writing Hiragana, Katakana characters and basic Kanji characters. In this level of the course Elementary 1-A2 Part-2 the students gain practical ability to communicate in everyday situations. A lot of emphasis will be placed on reading, vocabulary, grammar and writing Japanese. The lessons are based on context and situations which students will face when interacting with Japanese nationals while living abroad or while living and travelling in Japan. This course offers learning in both language and culture. The course helps to deepen intercultural understanding by learning Japanese culture and reflecting on the students own culture in the city or country where they are from. The students who take this course should have completed Elementary 1-A2 Part-1 (Katsudoo) course. This is a compulsory prerequisite for this course. This course is based on JF Standard for Japanese Language Education.		
<u>Content:</u> Topics 1 - 9	Based on Course Book: Marugoto Elementary 1 A2- Coursebook for Communicative Language Competences (Rikai) 100 Hours		
Topic 1: わたしと かぞく My family and Myself	<table border="1"> <tr> <td data-bbox="995 884 1256 1570"> Lesson 1: 東京に すんでいます We live in Tokyo Goals: 3. かぞくや じぶんが どこに すんで いるか、なにを している か かん </td><td data-bbox="995 199 1256 884"> Reading: An email from my grand child Writing: My family Vocabulary : Family and Relatives Examples: おとうさん、つま、むすめ、おにいさん </td></tr> </table>	Lesson 1: 東京に すんでいます We live in Tokyo Goals: 3. かぞくや じぶんが どこに すんで いるか、なにを している か かん	Reading: An email from my grand child Writing: My family Vocabulary : Family and Relatives Examples: おとうさん、つま、むすめ、おにいさん
Lesson 1: 東京に すんでいます We live in Tokyo Goals: 3. かぞくや じぶんが どこに すんで いるか、なにを している か かん	Reading: An email from my grand child Writing: My family Vocabulary : Family and Relatives Examples: おとうさん、つま、むすめ、おにいさん		

	たんに 話します Talk briefly about where you/your family live and what you/they do 4. かぞくや ともだちと なにごで 話すか 言います Say what language you speak with your family and friends Lesson 2: しゅみは クラシックを 聞くことです My hobby is listening to classical music Goals: 4. しゅみについて 話します Talk about your hobbies 5. じこしょうかいの サイトの みじかい コメントを読みます Read short, simple comments about someone's self-introduction on a website 6. じこしょうかいの サイトに みじかい コメントを書きます Write short, simple comments about someone's self-introduction on a website	Kanji: 私、父、母、子ども、男、女、人、お父さん、お母さん、何人 Grammar: sunde imasu, hataraitte imasu, ni, de
Topic 2: きせつと てんき Seasons and weather	Lesson 3: 日本は いま、はるです It's spring now in Japan Goals: 3. きせつの へんかについて かんたんに 話します Talk about the change of seasons 4. すきな きせつと その りゆうを かんたんに 話します Say what season you like and why	Reading: What season is it now? Writing: My favourite season Vocabulary: Seasons, Nature Examples: はる、なつ、あき、ふゆ、さくら、はなみ Kanji: 春、夏、秋、冬、今、花、海、山、川 Grammar: haru ni narimasu, atatakaku narimasu, ga suki desu

	Lesson 4: いい てんきですね It's a nice day, isn't it? Goals: 3. てんきについて話して あいさつをします Greet people by talking about the weather 4. でんわのかいわのはじめに てんきについて話します Start a conversation over the phone by talking about the weather	Reading: Postcards from Kyoto Writing: Expressions used in the beginning of a letter Vocabulary: Weather Examples: はれ、あめ、くもり、ゆぎ、そら、つき、かぜ、ほし Kanji: 今日、天気、晴れ、雨、雪、雲、風、空 Grammar: ame deshita, samukatta desu, ni narimashita, futte imasu
Topic 3: わたしの まち My town	Lesson 5: この こうえんは ひろくて、きれいです This park is big and beautiful Goals: 3. ちずを見ながら、じぶんの まちのおすすめのばしょ / ちいきについて ともだちに 言います。 Tell a friend about a place/area of your recommendation, using a map of your town 4. ちずを見ながら、ともだちが きょうみをもっているところ が どのくらい ところか、きをつけることは なが、言います Tell a friend what a place that he/she is interested in is like and what to be careful about, using a map	Reading: Exploring Tokyo on foot – Kichijooji- Writing: My town Vocabulary: What's the town like? Shops etc. Examples: たのしいです、にぎやかです、ひろいです、こうえん Kanji: 町、店、人気、多い、少ない、高い、安い、広い Grammar: yasukute, nigayakade, machi de, tanoshii kedo
	Lesson 6: まっすぐ 行って ください Please go straight	Reading: A lovely little shop Writing: My favourite place

	Goals: 4. ちかくの ばしょへの 行きかたを 言います Tell someone how to get to a place nearby 5. あいてが 聞きまちがえた ことを なおします Correct some information misunderstood by someone 6. とおくに見える たてものの とくちょうを 言います Describe the features of buildings seen in the distance	Vocabulary : Things found in the street. What buildings looks like Examples: みち、はし、かど、しんごう、こうさてん、たかいです Kanji: 道、通り、右、左、一つ、二つ、赤い、青い、黒い、白い Grammar: itte kudasai, magatte kudasai, ookiku shiroi biru, janakutte
Topic 4: でかける Going out	Lesson 7: 10 時でもいいですか Is ten o'clock OK? Goals: 4. ともだちと まちあわせの じかんと ばしょについて 話します Talk with a friend about the time and place you will meet 5. まちあわせに おくれるという メールを読みます Read an E-mail from a friend saying he/she will be late 6. おくれたり ゆうを 言って あやまります Apologise for being late and give a reason	Reading: Meeting a friend Writing: Email to say you'll be late Vocabulary : Things people do when they meet someone, Places where people meet, Reasons for being late Examples: おくれます、でかれます、つきます、れんらくします Kanji: 時間、場所、駅、日、出かれます、待ちます、止まります Grammar: demo ii desu ka, de, mayotte Reading: I've eaten Sushi already Writing: E-mail to invite a friend on an outing
	Lesson 8: もう やけいを見に 行きましたか Have you been to see the night view yet? Goals:	

	3. おすすめのばしょにともだちをさそいます さそいにこたえます Invite a friend to visit a place of your recommendation / Respond to an invitation 4. ともだちによりみちをしないと 言います Say that you would like to drop by somewhere	Vocabulary : Things to do when you go out, Things displayed in public facilities Examples: かいます、あいます、のります、わか ります、たべます Kanji: 食事、仕事、前、後、朝、昼、夜、乗 ります Grammar: moo ikimashitaa, mada desu, ni ikimasu, mini ikimasu
Topic 5: がいいこくごとが いいくぶんか Languages and cultures of other countries	Lesson 9: 日本語ははつおんが かんたんです Japanese is easy to pronounce Goals: 5. いつ、なにごとを べんきょうしたか 話します Say what languages you have studied and when 6. いままでに べんきょうした がいいこくごにつ いて 話します Talk about foreign languages you have studied 7. いつ、なにごとを べんきょうしたか きろくを 書きます Write down what languages you have studied and when 8. がいいこくごや がいいこくごの べんきょうにつ いて こまったとき、だれかに たのみます / たのまれて こたえます Ask someone for help to understand or to learn a foreign language / Respond to a request for help	Reading: Could you do me a favour? Writing: My experience of learning foreign languages Vocabulary : Language study, School Examples: もじ、しもん、たんご、ぶんぼう、 いみ、かんじ Kanji: 学校、小学校、中学校、高校、大学、 先生、学生、年生、勉強 Grammar: ga kantan desu, ga omoshiroi desu, oshiete kudasai masenka
	Lesson 10: いつか 日本に行きたいです I'd like to go to Japan some day Goals:	Reading: The culture of other countries in my town Writing: The cultures of other countries which I am interested in

	4. がいこくのぶんかとじぶんとのかわりについて話します Talk about your involvement in the culture of another country 5. こまっているひとにたすけをもうしでます / もうしでをうけます Offer help to someone with a problem / Accept an offer of help 6. イベントのプログラムを読みます Read the program of an event	Vocabulary : Cultural activities Examples: つうやく、ぎょうみ、しゅっちょう、ほんやく Kanji : 文化、音楽、旅行、留学、友だち、楽しい、週、回、 Grammar: shitai desu, Shuu ni ikkai, hanashite mimasu, ikimashoo ka
Topic 6: そとで食べる Eating outdoors	Lesson 11: なにをもっといきますか What are you going to take to the picnic? Goals: 4. ピクニックにもっていくものについて話します Discuss what to take for a picnic 5. ピクニックにだれがなにをもっていくかメモを書きます Write a memo to say who is taking what for a picnic 6. ピクニックの食べものや飲みもののきぼうをぐたいてきに聞きます / 言います Ask/Say what specific food or drinks your friend/you would prefer for a picnic	Reading: Email about a picnic Writing: Email about a barbecue Vocabulary : Eating outdoors. Food, drinks and tableware for a picnic Examples: はなみ、バーベキュー、カラオケ、ピクニック Kanji : 食べ物、飲み物、お茶、お酒、作ります、持っていきます、お願いします Grammar: tsukutte ikimasu, tsukutte kimashita, nan demo, ga ii desu
	Lesson 12: おいしそうですね It looks delicious Goals: 3. よく知らない食べものについて話します Talk about food you don't know much about 4. あじについてかんたんにコメントします Comment briefly on the taste of food 5. ともだちに食べものをすすめます/すすめ	Reading: Quiz: 'World Foods' Writing: Food I recommend Vocabulary : Food Tastes. Food Ingredients Examples: ケーキ、レモン、キムチ、つけもの、チリ、あまい

	にこたえます Offer a dish to your friends / Respond to an offer	Kanji: 料理、味、色、野菜、少し、中、入っています Grammar: oishiso desu, benrisoona naifu, Atatakakute oishii desu Reading: Email to a visitor coming on a business trip Writing: Email from a visitor coming on a business trip Vocabulary: Business trips Examples: ほんしや、ししや、もかえに いきま す、もらいます Kanji: 会社、本社、支社、出張、航空、出発、到着、午前、午後 Grammar: itta koto ga arimasu, samusugimasu, shizukasugimasu Reading: There was a phone call for you Writing: Email to say thank you Vocabulary: Things found in an office. Staff Examples: オフィス、ドア、でんき、まど、コン ピューター
Topic 7: しゅっちょう Business trips	Lesson 13: たなかさんに会ったことが あります I have met Mr. Tanaka before Goals: 4. でむかえの ために、しゅっちょうで 来る ひ とや来る 日について 話します Talk about someone visiting your office on a business trip and the date of his/her visit 5. でむかえの あいさつを します Greet a visitor arriving at the airport 6. ホテルの へやを チェックして、だいじょう ぶが 言います Check the hotel room and tell your visitor if it is OK 7. しゅっちょうの スケジュールを 読みます Read a business trip schedule Lesson 14: これ、つかっても いいですか May I use this? Goals: 5. かいしやの スタッフを しょうかいします Introduce your colleagues to a visitor 6. オフィスの ものを つかっても いいか 聞きま	

	す Ask to use things in the office 7. みおくりのあいさつをします See a visitor off at the airport with some parting phrases 8. かいがいしいゆうちゅうからかえるときにもらった、オフィスのひとからのメッセージを読みます Read a message from a colleague in the overseas office when you return home from a business trip	Kanji: 自分、電話、電気、電車、車、送ります、使います、借ります Grammar: haite juu-nen ni narimasu, karitemo ii desu ka
Topic 8: けんこう Staying healthy	Lesson 15: たいそうするといいですよ How about doing some exercise? Goals: 3. ともだちにからだのぐあいを聞きます / 伝えます Ask a friend how he/she is feeling / Answer how you are feeling 4. かんたんなたいそうのしかたを聞きます / 言います Listen to/Say how to do some easy exercises 5. からだにいいことをすすめます Suggest something good for the health	Reading: For your health Writing: Health consultation Vocabulary: Parts of the body. Physical conditions Examples: あたま、くちめ、みみ、はな、くび、うで、せなか Kanji: 体、頭、目、口、耳、手、足、上、下 Grammar: Neru mae ni, hairu to ii desu yo, mawasanaide kudasai
	Lesson 16: はしたり、およいだりしています I go running and swimming Goals: 3. けんこうのためにしていることをかんとんに話します Talk briefly about what you usually do to stay healthy 4. けんこうについてのかんたんなアンケート	Reading: How to use the gym Writing: How to stay healthy Vocabulary: Exercises to stay healthy. Degree and frequency Examples: ジョギング、ヨガ、ストレッチ、トレーニング

	を読んで ください Read and answer a simple questionnaire on health 5. アンケートの けっかを かんたんな ことばで はっぴょうします Make a simple presentation about the results of a questionnaire	Kanji : 毎 (毎朝、毎日)、週末、元氣、外、起きます、歩きます、走ります、泳ぎます Grammar: shitari, hashitari shitte imasu, taberu hito, tabenai hito
Topic 9: お祝い Celebrations	Lesson 17: たんじょう日に もらったんです I got this for my birthday Goals: 3. ともだちの もちものを ほめます Compliment a friend on his/her things 4. じぶんの もちものについて、いつ、だれに もらったかなどを かんたんに 話します Talk about your things, saying when and from whom you got them 5. じぶんの くにの プレゼントの しゅうかんに ついて かんたんに 話します Talk briefly about the custom of presentgiving in your country	Reading: The custom of present giving Writing: A memorable present Vocabulary : Celebrations, Presents Examples: たんじょうび、しゅっさん、クリスマス、けっこん
	Lesson 18: パーティーが いいと おもいます I think a party is a good idea Goals: 5. ともだちの おいおいを なんに するか 話します Discuss what to do for a friend's celebrations 6. けっこんの おいおいの カードを 読みます Read a congratulatory message for a wedding 7. けっこんの おいおいの カードを 書きます	Kanji : お祝い、誕生日、結婚、絵、写真、時計、着ます Grammar: morattan desu, o agemasu, o moraimasu, kuru mono Reading: Congratulatory ! Writing: Diary Vocabulary : Feelings Examples: うれしかったです、たのしかったです、ほしいです

	Write a congratulatory message for a wedding 8. プレゼントをもらっておれいを言います Thank someone for a present you receive	Kanji : 先週、今月、来年、今年、去年、家 、 思います Grammar: to omimasu, to itte imashita
<u>Pedagogy:</u>	Extensive Reading and Writing Activities, Limited Oral Expression Activities, Participation throughout the Course, Progress Test, Final Test.	
<u>References/Readings</u>	3. Marugoto Japanese Language and Culture, Elementary 1 A2- Coursebook for Communicative Language Activities, Japan Foundation, 2017 4. JF Standard for Japanese Language Education, User Guide Book, 2nd edition, 2010	
<u>Learning Outcomes</u>	4. Can understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). 5. Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. 6. Can describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.	



DEAN

SCHOOL OF INTERNATIONAL AND AREA STUDIES
GOA UNIVERSITY

CERTIFICATE

証明書

This is to certify that

Arati Arolkar

*has successfully completed
the Japanese Language Course (A1 Level)
conducted by the School of International and Area Studies, Goa University
with support of the Japan Foundation, New Delhi,
from 17th November 2021 to 16th October 2022.*

貴殿は

ゴア大学が国際交流基金ニューデリー日本文化センターと協力し、
2021年11月17日から2022年10月16日まで実施した日本語講座（A1 レベル）
を修了したことを証明します。

Presented on 24th September 2024

2024年9月24日

佐藤 幸治

Mr. Koji Sato
Director General
The Japan Foundation, New Delhi

Ganesha Somayaji

Prof. Ganesha Somayaji
Dean
School of International and Area Studies
Goa University

JAPAN FOUNDATION 



Updates on Japanese Certificate of Proficiency – A1 Course

ゴア大学日本語能力証明書 - A1 コース

Updates in Brief:

Course Funding Agency: Japan Foundation New Delhi

Start of the course in Goa University: 11th February 2020

Number of Batches conducted: 2 batches (2nd nearing completion)

Total Number of students : 44 Students (enrolled)

Start of the Course

The Japanese Certificate of Proficiency A1 course was started in Goa University from 11th of February 2020 with support from Japan Foundation New Delhi (JFND). The course was conducted by the Department of International Relations of the Goa University. The course instructor was trained at Japan Foundation New Delhi in January 2020 for a period of 1 week on the new generation JF Marugoto Text Book for the course.

Covid Lockdowns & Delays

The course was initially started as in-classroom sessions in Goa University campus from February 11th till 15th March 2020 for a period of 5 weeks. However due to COVID lockdowns the course had to be stopped after 15th March 2020 without clarity on when we can restart the course.

Successful adaptation to Online Classes

When we were not getting clarity on when the University will reopen, we experimented online classes. After several trials we adapted the course successfully in to an online course and we re-started the course from May 19th 2020.

Successful completion of 1st batch of students

From May 19th 2020 the course continued online and we successfully completed the first batch of the course on 17th January 2021. We received excellent positive feedback from the first batch students about the course and also the way the course was adapted swiftly in to an online course. As the course was conducted online for majority of the time, the students were able to attend the classes even when they were travelling for work or personal reasons to outside Goa. Hence we got an excellent attendance from the students. Also course was conducted without any interruptions during further lockdowns.

Start of the 2nd batch of the Course

Due to the above said reasons and as well as foreseeing any further lockdowns, the second batch of the Japanese course was also decided to be conducted online. We also conducted an opinion poll among the prospective students to see their needs for the course which turned out to be favouring online course. The second batch was started from 17th November 2021 and is expected to be completed in the month of October 2022. The course is presently being conducted by the School of International and Area Studies (SIAS) of Goa University.

Thanks to Japan Foundation & Future of the course

We thank Japan Foundation for funding this course for the past 2 years (2 batches). We look forward to continue the Japanese Language course at Goa University for the people of Goa who love to learn the language and culture of Japan. We hope this course will foster further strengthening of the relationship between India and Japan.