

Sangeeta Naik
Goa University
Taleigao Plateau - 403206
Goa, India

05/07/2022

Dear Sangeeta,

I write with reference to your application for a POGO-SCOR Fellowship for training in 'Bacterial farming by mixoplankton in the global oceans; an integrated in vivo & in silico training programme' under the supervision of Dr Aditee Mitra at Cardiff University, UK.

The selection committee has evaluated all the applications that were received in this competition, and yours was judged to be of high quality and the subject matter was considered to be suitable. I am therefore happy to inform you that you have been awarded the fellowship. Congratulations.

Please take the time to read carefully the terms and conditions set out below and inform the Secretariat as soon as possible, and no later than 12 of July 2022, whether you are able to take up the fellowship and accept its terms and conditions.

Terms and Conditions of this Award

Fellowship stipend

The Fellowship will provide a contribution between € 1195 and € 1340 per month, for 2 months towards your living expenses at the host institute. The stipend amount is calculated from a cost of accommodation (which ranges between € 605 and € 750 per calendar month) and a fixed estimate of additional living expenses to the sum of € 590 per calendar month (e.g. food, transport), based on the Consumer Price Index of the host country. **If an increase to the accommodation allowance is required, you will need to provide written evidence of the actual cost of accommodation (e.g. e-mail from landlord) as soon as possible and no later than 3 weeks before the start of the fellowship.** In case the host institution is located in the centre of the reference city, an increase to the accommodation allowance above the maximum stipulated in the table may be authorised on a case-by-case basis.

The stipend will only be paid upon arrival at the host institution. It is important to note that the stipend is meant only as a contribution towards living expenses, and that in most cases the fellows continue to receive a salary from their parent institute during the fellowship. **If this is not the case, you should carefully consider whether the stipend will be sufficient before accepting the fellowship.**

Chair: Prof. Nicholas Owens

*Director
Scottish Association for Marine Science (SAMS)
Scottish Marine Institute,
Oban, Argyll, PA37 1QA
Scotland
United Kingdom*

*Tel: +44 (0)1631 559272
Email: Nick.Owens@sams.ac.uk*

CEO: Dr. Sophie Seeyave

*POGO Secretariat
Plymouth Marine Laboratory (PML)
Prospect Place
The Hoe
Plymouth PL1 3DH
United Kingdom*

*Tel: +44 (0) 1752 633424
Email: pogoadmin@pml.ac.uk*

Flights

The fellowship will cover the international economy airfare by the most economical route. The airfare will either be booked directly by the POGO Secretariat or by yourself and reimbursed by the Secretariat upon production of a receipt.

Extending your stay

Please note that you might be able to extend your stay at your host institution if you, your supervisor at your parent institution and your supervisor at the host institution find that it would be beneficial, but POGO **would not** be able to supplement the contribution to living expenses for a longer stay or cover any additional costs incurred by changes to flight tickets.

Expenses not covered by the fellowship

The Fellowship will not provide for any other expenses, for example:

- Expenses related to the training itself (e.g. consumables, software).
- Expenses related to the Fellowship incurred in the country of origin of the recipient, such as domestic travel or visa fees.
- Insurance (medical, accident or any other) and POGO cannot be held liable for any such claims. **We strongly advise that the recipient procure adequate insurance coverage locally, prior to taking up the fellowship.**

Report and testimonial for POGO Newsletter

On completion of the training, Visiting Fellows must provide POGO with a report and a testimonial for inclusion in the POGO Newsletter.

The report has to be submitted within a month after completion of the training period. This report includes comments from host and parent supervisors.

It is the fellow's responsibility to ensure that both supervisors provide their comments in a timely manner. Certificates of fellowship completion will only be issued once the report has been submitted.

Chair: Prof. Nicholas Owens

*Director
Scottish Association for Marine Science (SAMS)
Scottish Marine Institute,
Oban, Argyll, PA37 1QA
Scotland
United Kingdom*

*Tel: +44 (0)1631 559272
Email: Nick.Owens@sams.ac.uk*

CEO: Dr. Sophie Seeyave

*POGO Secretariat
Plymouth Marine Laboratory (PML)
Prospect Place
The Hoe
Plymouth PL1 3DH
United Kingdom*

*Tel: +44 (0) 1752 633424
Email: pogoadmin@pml.ac.uk*

Next steps

1. Advise the POGO Secretariat whether you are able to take up the fellowship.
2. Finalise the training dates with your prospective host supervisor and advise the Secretariat when you intend to start your fellowship. We appreciate that this may be an approximate date due to the current worldwide health situation.
3. Begin the process of any necessary visa application as soon as possible and keep the Secretariat informed of progress. Please contact your host supervisor if you need a letter of invitation to complete your visa application. It is the responsibility of the fellow to procure the visa. Please note that the fellowship does not constitute a job, nor does it represent admission to an academic course. It represents financial support to defray travel and living expenses while the fellowship holder undertakes professional training. You may find that <http://www.visabureau.com/worldwide/default.aspx> is a useful website.
4. Advise the Secretariat of your preferred route for travel to the host institute, and provide a quote for the airfare that you could obtain from your local travel agent or online (providing information on the airline and dates of travel as well as price). **Please do not purchase any ticket without approval to proceed from the POGO office.**

Please do not hesitate to contact the POGO Secretariat at pogoadmin@pml.ac.uk if you require any further information.

Yours sincerely,



Dr. Sophie Seeyave

POGO CEO

Chair: Prof. Nicholas Owens

*Director
Scottish Association for Marine Science (SAMS)
Scottish Marine Institute,
Oban, Argyll, PA37 1QA
Scotland
United Kingdom*

*Tel: +44 (0)1631 559272
Email: Nick.Owens@sams.ac.uk*

CEO: Dr. Sophie Seeyave

*POGO Secretariat
Plymouth Marine Laboratory (PML)
Prospect Place
The Hoe
Plymouth PL1 3DH
United Kingdom*

*Tel: +44 (0) 1752 633424
Email: pogoadmin@pml.ac.uk*