

F. No. 22018-02/2019-CS(Tax)

Government of India
Ministry of Environment, Forest and Climate Change
(CS I - Division)

Indira Paryavaran Bhawan,
Jor Bagh Road, New Delhi-110 003

Date: 22nd October, 2019

To,

The Pay and Account Officer
BSI & ZSI, Kolkata
2nd MS Building, 17th Floor,
234/4, AJC Bose Road, Kolkata-700020

Subject: Administrative approval and financial concurrence for the release of Grants-in-Aid to the research project entitled "Diversity of herpetofauna of Goa, Maharashtra and Karnataka" under All India Coordinated Projects on Taxonomy (AICOPTAX) programme of the Ministry for the year 2019-20 (Plan)-regarding.

Sir,

I am directed to convey the administrative approval and financial concurrence of the competent authority to sanction an amount of ₹50,20,504/- (₹ Fifty Lakh Twenty Thousand Five Hundred Four Only) towards financial assistance, through the Director, BSI, Kolkata to implement the research project entitled "Diversity of herpetofauna of Goa, Maharashtra and Karnataka" entrusted to Dr. Nitin S. Sawant, Asstt. Prof., Deptt. of Zoology, Goa University, Goa for a period of three years as per the break-up given below:

(Amount in ₹)				
Details	1 st year	2 nd year	3 rd year	Total
Fellowship JRFs - 2 (@ ₹31000, 31000, 35000+16% HRA/month)	8,63,040	8,63,040	9,74,400	27,00,480
P. Equipment (Refrigerator, Electrophoresis unit with power supply, Micropipettes, Refrigerated table top Centrifuge)	6,00,000			6,00,000
Consumables	3,00,000	2,00,000	1,00,000	6,00,000
Travel	1,00,000	1,00,000	1,00,000	3,00,000
Dissemination of works		1,00,000	1,00,000	2,00,000
Contingency	93,152	63,152	63,720	2,20,024
Instt. charges	1,50,000	1,50,000	1,00,000	4,00,000
Total	21,06,192	14,76,192	14,38,120	50,20,504

2 Approval of the competent authority is also conveyed for the release of an amount ₹21,06,192/- (₹ Twenty One Lakhs Six Thousand One Hundred Ninety Two Only) through the BSI, to the Registrar, Goa University, Goa during the year 2019-20 as per the details given below:

Details	(Amount in ₹)
Fellowship	
JRFs -2 @ ₹ 31000, 31000, 35000 + 16% HRA/month	8,63,040
P. Equipment	
(Refrigerator, Electrophoresis unit with power supply, Micropipettes, Refrigerated table top Centrifuge)	6,00,000
Consumables	3,00,000
Travel	1,00,000
Contingency	93,152
Instt charges	1,50,000
Total	21,06,192

3. The Grants-in Aid will be regulated in accordance with the provisions contained in the "Guideline for Support to Environmental Research" published by the Ministry of Environment and Forests in 2012. The Grants-in-Aid is also subject to Chapter 9 of the General Financial Rules, 2005 as amended from time to time, read with the Government of India's decisions incorporated there under and any other guidelines which may be issued in this regard, and in particular to the following conditions:

- (i) All relevant information and documents/certificates as required under GFR 209 (1) have been received
- (ii) The relevant provisions of the GFR to be followed for procurement of the equipment's by the Host Institutions.
- (iii) The Host Institution/BSI will maintain inventory in respect of the machineries/equipment's by the institute procured out of the GoI grants and ensure that the same are used for subsequent projects.
- (iv) The ownership of the physical & intellectual assets created out of the funds shall vest with the MoEF&CC and cannot be disposed of without the concurrence of Ministry. The equipment /machineries are to be returned or utilized for the subsequent projects with the approval of the Ministry.
- (v) Evidence of deposit of TDS/Service Tax in case of contract payments and CST in the case of purchase of leviable goods will be furnished by the host Institution.
- (vi) The pattern of Assistance of rules governing such Grants-in Aid have received the approval of the Ministry of Finance, as required under Government of India Decision No. 1 under DFPR-Rules 20.
- (vii) The released fund will be spent under Grants-in-Aid exclusively in pursuance of the objectives envisaged in rules/memorandum of the concerned Institution and for the purpose it is being sanctioned.
- (viii) The Progress reports along with photographs are to be uploaded in the website of the Ministry for public access. A separate bank accounts shall be open for the purpose and the account shall be open for audit by the C&AG.
- (ix) Evidence of deposit of GST in case of contract payment and leviable goods are obtained along with UC and compliance of DBT scheme has to be ensured.
- (x) The Director, BSI, Kolkata shall furnish UC along with the request for release of further Grants-in-Aid certifying that the fund released to them for which UC has not been issued/ utilized exclusively in pursuance of object envisaged in the Rules/memorandum of Director, BSI, Kolkata, and that the grant has been spent for the project for which it was sanctioned with the extent of instructions/rules and with the approval of competent authority in each case.

- (xi) The Director, BSI will furnish consolidated performance-cum-achievement report of the research project under AICOPTAX Scheme on or before 31.03.2020 to the Ministry of Environment, Forest and Climate Change.
- (xii) The sanctioned amount has been noted at **Serial No. 19** in the Register of Grants of CSI-Division for the year 2019-20.
- (xiii) Grants-in-Aid shall be utilized before the end of the current financial year and unspent balance, if any, will be refunded/seek approval for carry forward to the Government of India.
- (xiv) The Director, BSI, Kolkata will maintain and will present their annual accounts in the standard format as required under GFR 209 (XII).
- (xv) After completion of the project, the Director, BSI, Kolkata will submit audited consolidated Expenditure Statement (ES) & Utilization Certificate (UC) for finalization of the project accounts.
- (xvi) Payments are made by bank transfer and no cash payment is to be made.
- (xvii) GFR is followed by implementing agency along with the economic instructions issued by Government of India from time to time.
- (xviii) In case of employment through contract, copy of PF&ESI contributions of employees shall be obtained, where applicable.
- (xix) UC is to be submitted as prescribed in GFR 2017.
- (xx) If the implementing agency does not use the fund for the purpose for which it was given, it has to refund the same with interest to the Ministry.
- (xxi) There should not be any overlapping of activities under the projects with the activities of ongoing scheme of Central/State Government.
- (xxii) The fixed asset created out of this grant shall not be disposed of without approval of this Ministry.
- (xxiii) The PI/Institution shall be ensured for the payments towards fellowships /wages/ remuneration as well as other contractual obligations are made through bank accounts of recipients under DBT Scheme and follow the instructions issue by the DBT from time to time.
- (xxiv) The PI/Institution shall provide the UCs, Physical Progress Report alongwith photographs of equipment and physical deliverables on time for uploading on the website of the ministry for public access.
- (xxv) A separate bank account shall be opened for the purpose in the name of the head of the host institution and the account shall be open for audit by C&AG of India and the CAG audit report of the previous years, if any may be provided to this Ministry.
- (xxvi) The expenditure should not exceed the approved allocation of funds.
- (xxvii) In case of employment through contract, copy of PF & ESI contributions of employees shall be obtained, wherever applicable.
- (xxviii) It is mandatory that PIs should deposit the specimens collected under the programme to the BSI or ZSI as applicable under intimation to this Ministry.
- (xxix) PIs should follow the provisions for selection of the research scholars (JRF, SRF etc.) as mentioned in the 'Guideline for Support to Environmental Research, 2012' of the Ministry and furnish mandatory the documentary proof for selection of the research scholars (JRF, SRF etc.).
- (xxx) According to the Rule No.230(8) of GFR, 2017, all the interests or other earning against Grants in aid or advance after finalisation of the accounts and not be allowed to be adjusted against future release, may be deposited in Consolidated Funds of India (CFI), so the PI/host institution shall refund the bank interest acquired under the project accordingly.

4. As per the approved SFC Memo, the BSI being the implementing agency would be responsible for ensuring achievement the quality millstones of the project.

5. The BSI in consultation with ZSI would ensure monitoring and review of the project and also physical verification of the facilities created, number of new taxa identified, discovered, enhanced live and herbarium collections, repositories etc. and then submit the performance report to the Steering Committee for review annually.

6. The amount of ₹21,06,192/ (Twenty One Lakhs Six Thousand One Hundred Ninety Two Only) will be drawn by the DDO BSI Kolkata from the PAO (BSI & ZSI), Kolkata to meet the expenditure through the BSI, to the Registrar, Goa University, Goa during the year 2019-20 as per following details:

Name of the Bank	State Bank of India
Name and Complete Address of the Branch	Goa University Complex, Taleigao Plateau-403206
Bank A/C No.	10664493609
IFSC Code	SBIN0004311
MICR Code	403002053
Beneficiary Name	The Registrar, Goa University

7. The expenditure involved will be met under the Demand No. 27 from the allocation made available to BSI from Ministry of Environment Forest and Climate Change, Government of India, Major Head '3435' Ecology and Environment; 01.001.04.01.31-Grants-in-Aid for the year 2019-20 (Plan).

8. This issues with the powers delegated to the Ministries/Departments and with the concurrence of Integrated Finance Division (IFD) vide their Diary Number 127040/DS(IFD) dated 30.09.2019

Yours faithfully



(Dr. Rajendra Kumar)
Scientist 'B'

Copy to:

1. The Director, BSI, CGO Complex, 3rd MSO Building, F-Wing-2, 5th & 6th Floor, DF Block, Sector-1, Salt Lake City, Kolkata-700064
2. The Director, ZSI, Prani Vigyan Bhawan M-Block, New Alipore, Kolkata-700005
3. The Registrar, Goa University, Taleigao Plateau, Goa -403206.
4. Dr. Nitin S. Sawant, Asstt. Prof., Deptt. of Zoology, Goa University, Goa-403206
5. Senior Accounts Officer, PAO, BSI&ZSI, Kolkata, 2nd MS Building, 17th Floor, 234/4, AJC Bose Road, Kolkata-700020.
6. Adviser(MB) MoEF&CC, New Delhi- 110003
7. IFD/B&A-Section/Sanction Folder/Guard File.



(Dr. Rajendra Kumar)
Scientist 'B'

B. H. C-27(77).

Annexure-VI (A)

UTILISATION CERTIFICATE

(TO BE SENT IN DUPLICATE TO MINISTRY OF ENVIRONMENT & FORESTS)

For the Financial Year (from 5th November 2019 to 31st March 2020).

1. Title of the Project /Scheme : "Diversity of Herpetofauna of Goa, Maharashtra and Karnataka".
2. Name of the organization : Goa University, Goa
3. Principal Investigator : Dr. Nitin Sawant
4. Ministry of Environment & Forests
letter No. and date of sanctioning the Project : Letter No. F. No. 22018-02/2019-CS (Tax)
5. Amount brought forward from the previous
financial year quoting Ministry of Environment &
Forests letter no. and date on which the authority
said to the carry forward amount was given. : NA

No. & date Amount of Sanction

6. Amount received from Ministry of
Environment and Forests during
(Please give no. and dates of sanctions
of sanctions showing the amount paid). :
 1. Rs. 21,06,192/- (Letter No. BSI 290/9/2019-Tech)
 - 2.
 - 3.Total : Rs. 21,06,192/-

7. Total amount that was available for expenditure
(including commitments) incurred during
the Financial Year (S.NO. 5 + S. No. 6). : Rs. 21,06,192/-
8. Actual expenditure (excluding commitments)
incurred during the financial year. : Rs. 2,97,859/-
9. Unspent balance refunded if any
(Please give details of cheque no. etc.) : NA
10. Balance amount available at the
end of Financial year. : Rs. 18,08,333/-

11. Amount allowed to be carried forward to the : NA
next Financial Year. Vide letter No. and date.

Certified that the expenditure of Rs. 2, 97,859/- (Rupees. Two lakh, nienty seven thousand, eight hundred and fifty nine) mentioned against column 8 was actually incurred on the project/scheme for the purpose for which it was sanctioned.

Date: 11/08/2020


Signature of Principal
Investigator


Signature of Registrar/Accounts
officer
Finance Offices
Gon University
Telangana Pradesh


Signature of Head of the
organization

Our Ref. No.

Accepted and Counter signed

Date:

MINISTRY OF EDUCATION