



## GOA STATE RESEARCH FOUNDATION

(Established by Government of Goa through Act 8 of 2022)

SCERT Building, Alto-Porvorim, Goa

GSRF/Schemes/MinorGR/12/2023/112(1)

09/01/2024

To,  
Dr. Suraj Velip,  
Goa Business School, Goa University

### Sub: Sanction Letter - GSRF Minor Research Grant Scheme (2023-24)

Dear Sir/ Madam,

This is with reference to your application to the GSRF Minor Research Grant Scheme (2023-24). We are happy to inform you that the Governing Council of Goa State Research Foundation (GSRF) has granted approval for the sanction of financial assistance to you under the said scheme. Sanction Order of the same is attached herein. The same is prepared on the basis of heads/items listed as per GSRF guidelines. The commencement of the Grant is to take effect from the date of the Sanction Order / Letter.

You are requested to convey your acceptance to the above with a duly signed letter (hard copy), failing which it will be considered you do not wish to accept the Grant.

If you accept the Grant awarded, in addition to your Acceptance Letter, you are also required to submit the following (hard copy format) as already uploaded by you earlier, **on or before 18<sup>th</sup> January 2024**:

- (i) Your application in full (same as uploaded online during application submission);
- (ii) Endorsement by the Principal/Registrar/Head of Institution (in original);
- (iii) Declaration by the PI (in original);
- (iv) NEFT details of College/Goa University Bank Account (with Bank Name / Branch Address; IFSC Code; type of Account; Account No.) duly provided / signed by the College (Principal) / Goa University (Registrar / Finance Officer) with seal.

The documents as listed above are to be submitted to the temporary Office of the Goa State Research Foundation at: Library, SCERT Building (IInd Floor), Alto Porvorim, Goa.

Please note the following with regards to the Minor Grant Scheme (*the said points/guidelines are non-exhaustive; please follow guidelines as available on GRSF website/ Notification*):

- There are no Co-PIs allowed (there will be Principal Investigator/PI only)
- There will be no financial assistance towards purchase of laptop / desktop / printer / external hard drive, software, refrigerators, etc.
- There will be no financial assistance towards hiring of personnel for data collection / analysis and/or secretarial assistance; likewise, no financial assistance is available for training others.
- Grant cannot be used to meet expenses related to refreshments and/or boarding/lodging.
- In case of attending Conferences/Seminars/Workshops, the Grant can be used only to meet registration cost and travel (air flight tickets are not reimbursable).
- Grant cannot be used to seek membership of national/international Bodies/Associations.
- Grant can be used for items applied for (and sanctioned); interchange for items not applied is not allowed.
- Amount sanctioned should be judiciously used on items as listed only.
- Outcome of the project by way of publications (GSRF contribution to be duly acknowledged) should forthright be reported / forwarded to GSRF Office.
- Hiring charges is basically to hire usage time of specialised equipment unavailable in the institution.
- PI has to ensure that all plagiarism related guidelines are fulfilled; onus of any violation, including that of any liability arising therein, will be entirely on the PI.
- Progress Report and Utilisation Certificate should be submitted on time as per scheme guidelines.
- For any assistance, please contact GSRF Office via email.

Thank you.

Yours sincerely,





GOA STATE RESEARCH FOUNDATION  
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Porvorim, Goa

SANCTION ORDER

On the basis of the approval of the Governing Council of GSRF, sanction is hereby accorded as follows, for the purpose of release of grants:

Scheme: MINOR RESEARCH GRANT (2023-2024)

Name of Applicant: Dr. Suraj Velip

Application No.: GSRF-MIN-2023-001

Title of Project/Study: Mapping Business School Students' Attitudes towards Tourism Entrepreneurial Intentions in Goa  
Institution: Goa Business School, Goa University

Heads*	Total amount sanctioned (Rs)		First instalment (Rs)		Final instalment# (Rs)		Remarks
	Non-Recur.	Recur.	Non-Recur.	Recur.	Recur.	TOTAL	
Minor Equipment	---	---	---	---	---	---	
Books & Journals	20,000/-	---	20,000/-	---	---	---	
Hiring Services	---	---	---	---	---	---	
Contingency	---	25,000/-	---	12,500/-	---	12,500/-	
Chemicals/Consumables	---	---	---	---	---	---	
Travel / Field work	---	25,000/-	---	12,500/-	---	12,500/-	
Specific Needs	---	---	---	---	---	---	
TOTAL	---	---	70,000/-	---	45,000/-	25,000/-	

\*All heads/items of expenditure have to be as per guidelines available on GSRF website / Gazette Notification / Sanction Letter.  
# Will be released only after all necessary submissions (including UC and Progress Report) on the completion of the first year.  
Note: All guidelines of the Scheme are to be followed, including those related to expenditure heads and timely submissions.

09/ 01 / 2024

Copy: (i) Principal/Registrar  
(ii) Accounts File  
(iii) Office File  
(iv) Guard File



  
Prof. Savio P. Falleiro  
Managing Director

09/01/2024

## GFR 12-A

## FORM OF UTILIZATION CERTIFICATE

UTILIZATION CERTIFICATE FOR THE FINANCIAL/PROJECT FIRST YEAR IN RESPECT OF RECURRING  
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme: GSRF Minor Research Grant
2. Whether recurring or non recurring grants: **Recurring Grant**
3. Grants position of the beginning of the Financial/Project year (10<sup>th</sup> January 2024 to 8<sup>th</sup> January 2025)
  - i) Cash in Hand/Bank: **Nil**
  - ii) Unadjusted advances: **Nil**
  - iii) Total: **Nil**
4. Details of grants received, expenditure incurred and closing balances: **(Actuals) – First Installment**

Unspent Balances of Grants received years {figure as at sl. No. 3(iii)}	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total available funds(1+2 -3+4)	Expenditure incurred	Closing Balances (5-6)
1	2	3	4			5	6	7
			Sanction no. (i)	Date (ii)	Amount (iii)			
0.00	0.00	0.00	GSRF-MIN- 2023-001	13/02/2024	Rs. 25,000	Rs. 25,000	Rs.1,300	Rs. 23,700

## Component wise utilization of grants:

Grant-in-aid-General	Grant-in-aid-salary	Grant-in-aid-creation of capital assets	Total
1. Hiring Services 2. Contingency 3. Chemicals/Consumables 4. Travel/Field Work 5. Special Needs	- Rs. 1,300/- - - -	NA	NA

Details of grants position at the end of the Project first year;

- (i) Cash in Hand/Bank: **Rs. 23,700/-**
- (ii) Unadjusted Advances: **Nil**
- (iii) Total: **Rs. 23,700/-**



GFR 12-A

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose which it was sanctioned:

- i. The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- ii. There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- iii. To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- iv. The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- v. The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- vi. The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- vii. It has been ensured that the physical and financial performance under **GSRF Minor Research Grant Scheme** has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure-I duly enclosed.
- viii. The utilization of the fund resulted in outcomes given at Annexure-II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications)
- ix. Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure-II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).


Date: **08/01/2025**

Place: **Goa University**

Signature:

Name: 


**Finance Officer**  
Goa University  
(Head of the Finance)  
**Taleigao Plateau**


Signature: 

Name: **Dr. Suraj Velip**

Principal Investigator

(Strike out inapplicable terms)

Signature: 

Name: 

Head of the Organization  
Registrar  
Goa University  
Taleigao Plateau,  
Goa - 403 206