

प्रो. बी. वी. शर्मा

निदेशक, भारतीय मानवविज्ञान सर्वेक्षण एवं  
महानिदेशक, राजा राममोहन राय पुस्तकालय प्रतिष्ठान

*Prof. B. V. Sharma*

Director, Anthropological Survey of India &  
Director General, RRRLF



भारत सरकार  
संस्कृति मंत्रालय  
Govt. of India  
Ministry of Culture

F. No. 21-2/DIR/DCOR/2023-24

Date: 12<sup>th</sup> January, 2024

Dear Sir,

You are aware that Capacity Building Programme for Public Library Personnel is one of the major components under National Mission on Libraries (NML) under the Ministry of Culture, Government of India, which provides training to the Public Library personnel/academic library personnel/research scholars/academicians/students in respect of providing quality library services to the society with updated ICT skills, library automation software, library management, preservation and conservation of documents etc. Till date 39 training programmes were organized in collaboration with different universities throughout the year.

Sir, we would like to organize this programme in your university from 19<sup>th</sup> to 23<sup>rd</sup> February, 2024. The entire cost will be borne by National Mission on Libraries (NML), Ministry of Culture, Government of India and approximately 50 librarians from neighbouring states will be invited to attend the training. The name of the librarians will be recommended by the concerned state authorities and they need to be stayed in your guest house with a payment in subsidized rates from our end.

In this regard, may I please request you to nominate one co-ordinator (preferably any professor from DLIS or Librarian) from your university so that s/he may contact Shri Dipanjan Chatterjee, Project Officer, National Mission on Libraries (Mob: 7980380813 / 9674043311) for any kind of clarification/information and also send a budget estimate for this entire 5-days programme.

Brochure is attached for your kind perusal please. Looking forward to hearing a favourable reply from your end.

Thanks and regards,

Yours faithfully

*B. V. Sharma*  
(B. V. Sharma)

To

Prof. Harilal B. Menon  
Hon'ble Vice Chancellor  
Goa University  
Taleigao Plateau  
Goa 403 206

# गोंय विद्यापीठ

ताळगांव पठार,

गोंय - ४०३ २०६

फोन : +९१-८६६९६०९०४८



(Accredited by NAAC)

## Goa University

Taleigao Plateau, Goa-403 206

Tel : +91-8669609048

Email : registrar@unigoa.ac.in

Website : www.unigoa.ac.in

To,  
Prof. B.V. Sharma,  
Director, Anthropological Survey of India,  
Director General, RRRLF,  
Kolkata – West Bengal, 700064

Date: 01/10/2024

### Sub: Submission of Utility Certificate

Dear Sir,

We had organized a five days Capacity Building Programme for Public Library Personnel at Goa University in collaboration with National Mission on Libraries (NML) under the Ministry of Culture, Government of India from 15<sup>th</sup> to 19<sup>th</sup> February, 2024.

In this regard kindly find attached the following documents:-

- 1) Utilization certificate
- 2) Statement of expenditure along with the balance sheet covering all the expenses

Further, we request you to release the balance amount of funds allocated for the training program, which is ₹ 30,350.00, (Rupees Thirty thousand three hundred fifty only). The said balance amount has to be paid to the service provider as he is repeatedly sending us the reminders for early payment.

You are kindly requested to do the needful at your earliest

Thanking You,

Yours faithfully,

University Librarian/Co-ordinator  
Capacity Building Programme

Dr. Sandesh B. Dessai

UNIVERSITY LIBRARIAN

Goa University

Taleigao - Goa.

GOA UNIVERSITY LIBRARY

OUTWARD No. 4/6


DATE 03/10/2024


**FORM OF UTILIZATION CERTIFICATE**

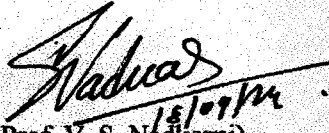
**Capacity Building Programme of NML (RRRLF) held on 15<sup>th</sup> February, 2024 to 19<sup>th</sup> February, 2024 at Goa University, Goa**

Sr. No.	Sanction Letter No. and Date	Amount (Rs.)	Certified that out of Rs. 5,88,812.5/-
1)	Sanction Letter F. No. 21-2/DIR/DCOR/2023-24 dated 12/01/2024  Received Sanction Letter via email from F. No. 21-2/DIR/DCOR/2023-24 dated 12/01/2024  RTGS/NEFT Finance & Account 8092109-C02242 dated 12/02/2024	5,60,281/-	(Rupees Five Lakh Eighty Eight Thousand Eight Hundred and Twelve Point fifty Paise) 90% of the amount i.e. Rs. 5,29,931/- (Rupees Five Lakhs Twenty Nine Thousand Nine hundred and Thirty One Only) of Grants-in-Aid received vide letter no. shown in the margin for the year 2023-24 in favour of Goa University, the total expenditure incurred is Rs. 5,60,281/- (Rupees Five Lakhs Sixty thousand two hundred and Eighty one Only) for the purpose for which it was sanctioned and that the balance of Rs.30,350/- (Rupees Thirty Thousand Three hundred and Fifty only) is to be received.
	Total	5,60,281/-	

Certified that I have satisfied myself that the conditions on which the Grant-in-aid was sanctioned have been fully fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

  
(Dr. Sandesh B. Dessai)  
Coordinator/University Librarian  
UNIVERSITY LIBRARIAN  
Goa University  
Taleigao - Goa.

  
(Smt. Vanita M. Patil Gaude)  
Finance Officer  
Finance Officer  
Goa University  
Taleigao Plateau,  
Goa - 403 206

  
(Sen. Prof. V. S. Nadkarni)  
Registrar  
Registrar  
Goa University  
Taleigao Plateau,  
Goa - 403 206

### STATEMENT OF EXPENDITURE

Name of the Department :- Goa University, Goa

Name of the Programme / Workshop Coordinator :- **Dr. Sandesh B. Dessai**

Name of the Programme/Workshop :- Capacity Building Training Programme of National Mission on Libraries (NML) for Public Library Personnel

#### **RECEIPT :-**

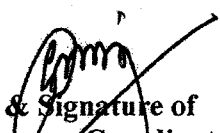
Total Advance amount sanction for Name of the Programme is Rs.5,29,931/-

Name of the Programme / Workshop Advance amount sanction from Raja Ram Mohan Roy Library Foundation (RRRLF), Kolkata received towards from the RRRLF vide Letter No. F. No. 21-2/DIR/DCOR/2023-24 dated 12/01/2024 and Received Sanction letter via email from F. No. 21-2/DIR/DCOR/2023-24 dated 12/01/2024 Ch. No. RTGS/ NEFT Finance & Account- 8092109-C02242 Dated 12/02/2024

#### **A) EXPENDITURE**

Sr. No.	Particulars	Budget Provision in Rs.	Exp. Amount in Rs.
1	Transportation (Annexure-I)	Rs. 5,88,812.50/-	Rs. 5,60,281/-
2	Food & Refreshment (Annexure-II)		
3	Lodging (Annexure-III)		
4	Miscellaneous (Annexure-IV)		
	Total		

**B) Unspent Balance / (-) Excess Expenditure Rs. 30,350/-**

  
Name & Signature of  
Programme Coordinator  
**Dr. Sandesh B. Dessai**  
UNIVERSITY LIBRARIAN  
Goa University  
Taleigao - Goa.

  
Name & Signature of  
Registrar

Registrar  
Goa University  
Taleigao Plateau,  
Goa - 403 206

  
Signature of Chartered Accountant/ Finance Officer

Finance Officer  
Goa University  
Taleigao Plateau,  
Goa - 403 206


# Balance Sheet of Capacity Building Programme of NML, (RRRLF)

Capacity Building Programme Of NML (RRRLF) held on 15th February, 2024 to 19th February, 2024 at Goa University, Goa

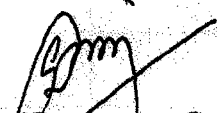
Sr. No.	Particulars	Bill No., Dated	Particulars	Amount (Rs.)
1	Fruit Basket	08156, dtd. 14/02/2024	Amount Paid to Farm Fresh, Taleigao Goa.	3380
2	Potted Plants	053, dtd. 19/02/2024	Amount Paid to Ferns Nursery, Community Hall, Taleigao Goa.	1300
		037, dtd. 14/02/2024	Amount Paid to Ferns Nursery, Community Hall, Taleigao Goa.	4100
3	Flowers	862, Dtd. 15/02/2024	Amount Paid to Jasmine Florist, Goa Velha, Goa	2000
		338, Dtd. 15/02/2024	Amount Paid to K.G.N, Panaji Goa.	200
4	Accommodation	O20240213576060, dtd. 15/02/2024	Amount Paid to Goa Tourism Development Corporation Ltd., Miramar Goa.	3584
		O20240213575863, dtd. 16/02/2024	Amount Paid to Goa Tourism Development Corporation Ltd., Miramar Goa.	10752
		O20240213575861, dtd. 15/02/2024	Amount Paid to Goa Tourism Development Corporation Ltd., Miramar Goa.	7168
		3428 Dtd. 20/02/2024	Amount Paid to Goa University Guest House, Taleigao Plateau Goa.	45100
		7450, Dtd. 15/02/2024	Amount Paid to Goa University International Guest House, Taleigao Plateau Goa.	1200
		7452, Dtd 15/02/2024	Amount Paid to Goa University International Guest House, Taleigao Plateau Goa.	800
		7454, Dtd 19/02/2024	Amount Paid to Goa University International Guest House, Taleigao Plateau Goa.	4000
		7455, Dtd 19/02/2024	Amount Paid to Goa University International Guest House, Taleigao Plateau Goa.	4000
		7457, Dtd 17/02/2024	Amount Paid to Goa University International Guest House, Taleigao Plateau Goa.	800
		7458, Dtd 17/02/2024	Amount Paid to Goa University International Guest House, Taleigao Plateau Goa.	1100

Dr. Sandesh B. Dessai  
UNIVERSITY LIBRARIAN  
Goa University  
Taleigao - Goa.

5	Transport	7459, Dtd 20/02/2024	Amount Paid to Goa University International Guest House, Taleigao Plateau Goa.	3600
		7451, Dtd 15/02/2024	Amount Paid to Goa University International Guest House, Taleigao Plateau Goa.	800
		7449, Dtd. 15/02/2024	Amount Paid to Goa University International Guest House, Taleigao Plateau Goa.	1200
		1540, dtd. 18/02/2024	Amount Paid to Fakruddin Vehicle No. GA-03-N-7943	3500
		1545, dtd. 17/02/2024	Amount Paid to Fakruddin Vehicle No. GA-03-N-7943	3500
		1541, dtd. 15/02/2024	Amount Paid to Fakruddin Vehicle No. GA-03-N-7943	3500
		1542, dtd. 14/02/2024	Amount Paid to Fakruddin Vehicle No. GA-03-N-7943	3500
		1543, dtd. 16/02/2024	Amount Paid to Fakruddin Vehicle No. GA-03-N-7943	3500
		1544, dtd. 19/02/2024	Amount Paid to Fakruddin Vehicle No. GA-03-N-7943	3500
		Dated 19/02/2024	Amount Paid for Taxi Hire Charges Vehicle No. GA-06-T-4337	3500
		Dated 18/02/2024	Amount Paid for Taxi Hire Charges Vehicle No. GA-06-T-4337	3500
		Dated 17/02/2024	Amount Paid for Taxi Hire Charges Vehicle No. GA-06-T-4337	3500
		Dated 16/02/2024	Amount Paid for Taxi Hire Charges Vehicle No. GA-06-T-4337	3500
		Dated 15/02/2024	Amount Paid for Taxi Hire Charges Vehicle No. GA-06-T-4337	3500
		Dated 14/02/2024	Amount Paid for Taxi Hire Charges Vehicle No. GA-06-T-4337	3500
		Dated 13/02/2024	Amount Paid for Taxi Hire Charges Vehicle No. GA-06-T-4337	3500

  
 Dr. Sandesh B. Dessai  
 UNIVERSITY LIBRARIAN  
 Goa University  
 Taleigao - Goa.

		45, dtd. 13/02/2024	Amount Paid to Sarita De Melo Vehicle No. GA-07-F-057	5914
		621, Dtd. 18/02/2024	Amount Paid to Ajoba Tours and Travels, Arpora, Goa-403516	10000
6	Printing & Stationary/ Banners	CR/7600 dtd. 19/02/2024	Amount paid to Suraj Business Centre, 18 June Road, Vagle Vision, Panaji Goa	915
		Dated 14/02/2024	Amount paid to Sonia General store, Near State Bank of India, Taleigao Plateau- Goa	106
		9939 Dtd. 20/02/2024	Amount Paid to Canvas Arts, Dhavali Ponda Goa-403401	16150
		5143, dtd. 14/02/2024	Amount paid to Maleshwar General Store, Shop No. 35, Beside Bank of Baroda, Taleigao, Panjim-Goa	600
7	Video Recording	Ref. No.19-001/19-DDLI/2024-0016	Directorate of Digital Learning and Initiative (DDLI), Goa University.	5000
	Video Editing	Dtd.21/02/2024		4000
8	Steel Momentos	SMC/1203 Dtd.19/02/2024	Shreekamal Metal Craft, Dhargal, Pernem Goa-403513	32300
9	Photography	485, Dtd 20/02/2024	Divkar Photographer, Panjim Goa.	7400
10	Catering	573, Dtd. 23/02/2024	V M Caterers, Baina Vasco Da Gama , Goa	337312
		Total		560281

  
 Name & Signature of Programme Coordinator  
 Dr. Sandesh B. Dessai  
 UNIVERSITY LIBRARIAN  
 Goa University  
 Taleigao - Goa.

  
 Name & Signature of the Registrar  
 Registrar  
 Goa University  
 Taleigao Plateau,  
 Goa - 403 206

  
 Signature of Chartered Accountant/ Finance Officer

Finance Officer  
 Goa University  
 Taleigao Plateau,  
 Goa - 403 206



## Transportation

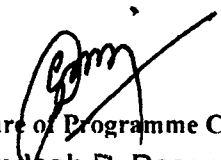
Annexure-I)

Capacity Building Programme Of NML (RRRLF) held on 15th February, 2024 to 19th February, 2024

Goa University, Goa

Sr. No.	Name of the Service Provider	Bill No., Dated	Particulars	Amount (Rs.)
1	Fakruddin Vehicle No. GA-03-N-7943	1540, dtd. 18/02/2024	Transportation for Resource Person	3500
		1545, dtd. 17/02/2024	Transportation for Resource Person	3500
		1541, dtd. 15/02/2024	Transportation for Resource Person	3500
		1542, dtd. 14/02/2024	Transportation for Resource Person	3500
		1543, dtd. 16/02/2024	Transportation for Resource Person	3500
		1544, dtd. 19/02/2024	Transportation for Resource Person	3500
2	Vehicle No. GA-06-T-4337	Dated 19/02/2024	Transportation for Resource Person	3500
		Dated 18/02/2024	Transportation for Resource Person	3500
		Dated 17/02/2024	Transportation for Resource Person	3500
		Dated 16/02/2024	Transportation for Resource Person	3500
		Dated 15/02/2024	Transportation for Resource Person	3500
		Dated 14/02/2024	Transportation for Resource Person	3500
		Dated 13/02/2024	Transportation for Resource Person	3500
3	Sarita De Melo Vehicle No. GA-07-F-057	45, dtd. 13/02/2024	Transportation for Resource Person	5914
4	Ajoba Tours & Travels, Arpora, Goa	621, Dtd. 18/02/2024	Goa Sightseeing for Participants	10000
		Total		61414

Name & Signature of Programme Coordinator

  
Dr. Sandesh B. Dessai  
UNIVERSITY LIBRARIAN  
Goa University  
Taleigao - Goa.

Signature of Chartered Accountant/ Finance Officer

  
Finance Officer  
Goa University  
Taleigao Plateau,  
Goa - 403 206

Name & Signature of Registrar

  
Registrar  
Goa University  
Taleigao Plateau,  
Goa - 403 206

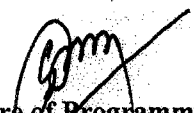



## Food & Refreshment


(Annexure II)

Capacity Building Programme Of NML (RRRLF) held on 15th February, 2024 to 19th February, 2024 at Goa University, Goa

Sr. No.	Name of the Service Provider	Particulars	Bill No. & date	Date	Receipt Date	Amount on Rs. (Including GST)
1	M/s V. M. Caterers, Baina, Vasco Da Gama, Goa	Snacks for Inaugral and Valedictory, Breakfast, Tea/coffee, Lunch, Dinner for Participants, Resource Person and Supporting Staff	573	V M Caterers, Baina Vasco Da Gama , Goa	15-02-2024	337312
Total						337312

  
Name & Signature of Programme Coordinator  
Dr. Sandesh B. Dessai  
UNIVERSITY LIBRARIAN  
Goa University  
Taleigao - Goa.

  
Name & Signature of Registrar  
Registrar  
Goa University  
Taleigao Plateau,  
Goa - 403 208

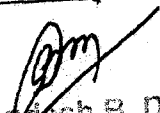
  
Signature of Chartered Accountant/ Finance Officer  
Finance Officer  
Goa University  
Taleigao Plateau,  
Goa - 403 208

## Lodging

(Annexure-III)

Capacity Building Programme Of NML (RRRLF) held on 15th February, 2024 to 19th February, 2024 at Goa University, Goa

Sr. No.	Name of the Service Provider	Particulars	Bill No.	Bill Date / Receipt Date	Amount in Rs.
1	Goa Tourism Development Corporation Ltd., Miramar Goa.	Amount Paid for Boarding Charges in Goa Tourism Development Corporation Ltd., Miramar Goa.	O20240213576060	15/02/2024	3584
		Amount Paid for Boarding Charges in Goa Tourism Development Corporation Ltd., Miramar Goa.	O20240213575863	15/02/2024	10752
		Amount Paid for Boarding Charges in Goa Tourism Development Corporation Ltd., Miramar Goa.	O20240213575861	15/02/2024	7168
2	Goa University Guest House, Taleigao Plateau Goa.	Amount paid for 7 days Room Charges for Guest lodging	3428	15/02/2024	45100
3	Goa University International Guest House Taleigao	Amount Paid for Boarding charges in Goa University International Guest House, Taleigao Plateau Goa.	7450	15/02/2024	1200
		Amount Paid for Boarding charges in Goa University International Guest House, Taleigao Plateau Goa.	7452	15/02/2024	800
		Amount Paid for Boarding charges in Goa University International Guest House, Taleigao Plateau Goa.	7454	15/02/2024	4000
		Amount Paid for Boarding charges in Goa University International Guest House, Taleigao Plateau Goa.	7455	15/02/2024	4000

  
Dr. Sanjesh B. Dessai  
UNIVERSITY LIBRARIAN  
Goa University  
Taleigao - Goa.

	Amount Paid for Boarding charges in Goa University International Guest House, Taleigao Plateau Goa.	7457	17-02-2024	800
	Amount Paid for Boarding charges in Goa University International Guest House, Taleigao Plateau Goa.	7458	17-02-2024	1100
	Amount Paid for Boarding charges in Goa University International Guest House, Taleigao Plateau Goa.	7459	20-02-2024	3600
	Amount Paid for Boarding charges in Goa University International Guest House, Taleigao Plateau Goa.	7451	17-02-2024	800
	Amount Paid for Boarding charges in Goa University International Guest House, Taleigao Plateau Goa.	7449	17-02-2024	1200
	<b>Total</b>			<b>84104</b>

Name & Signature of Programme Coordinator

Dr. Sandesh B. Dessai  
UNIVERSITY LIBRARIAN  
Goa University  
Taleigao - Goa.

Name & Signature of Registrar

Registrar  
Goa University  
Taleigao Plateau,  
Goa - 403 206

Signature of Chartered Accountant/ Finance Officer

Finance Officer  
Goa University  
Taleigao Plateau,  
Goa - 403 206

**Miscellaneous**

(Annexure-IV)

Capacity Building Programme Of NML (RRRLF) held on 15th February, 2024 to 19th February, 2024 at Goa University, Goa

Date	Bill No.	Particulars	Amount (Rs.)
14-02-2024	8156	Amount Paid to Farm Fresh, Taleigao Goa.	3380
19-02-2024	53	Amount Paid to Ferns Nursery, Community Hall, Taleigao Goa.	1300
14-02-2024	37	Amount Paid to Ferns Nursery, Community Hall, Taleigao Goa.	4100
15-02-2024	862	Amount Paid to Jasmine Florist, Goa Velha, Goa	2000
15-02-2024	338	Amount Paid to K.G.N, Panaji Goa.	200
19-02-2024	CR/7600	Amount paid to Suraj Business Centre. 18 June Road, Vagle Vision, Panaji Goa	915
14-02-2024	NIL	Amount paid to Sonia General store, Near State Bank of India. Taleigao Plateau- Goa	106
20-02-2024	9939	Amount Paid to Canvas Arts, Dhavali Ponda Goa-403401	16150
14-02-2024	5143	Amount paid to Maleshwar General Store, Shop No. 35, Beside Bank of Baroda, Taleigao. Panjim-Goa	600
21-02-2024	Ref. No.19-001/19-DDLI/2024-0016	Directorate of Digital Learning and Initiative (DDLI), Goa University.	5000
21-02-2024	Ref. No.19-001/19-DDLI/2024-0016	Directorate of Digital Learning and Initiative (DDLI), Goa University.	4000
19-02-2024	SMC/1203	Shreekamal Metal Craft, Dhargal, Pernem Goa-403513	32300
20-02-2024	485	Divkar Photographer, Panjim Goa.	7400
		<b>Total</b>	<b>77451</b>

Name &amp; Signature of Programme Coordinator

Dr. Sandesh B. Dessai  
UNIVERSITY LIBRARIAN  
Goa University  
Taleigao - Goa.

Signature of Chartered Accountant/ Finance Officer

Finance Officer  
Goa University  
Taleigao Plateau,  
Goa - 403 206

Name &amp; Signature of Registrar

Registrar  
Goa University  
Taleigao Plateau,  
Goa - 403 206



# Goa University

## Library

### Report on

### Capacity Building Program of National Mission on Libraries for the Public Library Personnel

1. Title of the Event/Activity/program	Capacity Building Program of National Mission on Libraries for the Public Library Personnel
2. Date and Time	15 <sup>th</sup> to 19 <sup>th</sup> February 2024
3. Mode of conduct (Physical/Online)	Physical
4. School/ Directorate/ Section	Library
5. Collaborating Agency/School/Directorate	Raja Rammohun Roy Library Foundation, Kolkata
6. Detail of the Resource Person (Brief biodata)	<ol style="list-style-type: none"><li>1. Dr. Shalini Lihitkar</li><li>2. Dr. Sandesh B. Dessai</li><li>3. Ms. Merville Rodrigues</li><li>4. Mrs Novelty Volvoikar</li><li>5. Mr. Chetan Taksale</li><li>6. Dr. Shamin Pereira</li><li>7. Mr. Subodh Dahake</li><li>8. Mr. NandkishorBandeekar</li><li>9. Mr. Vinod Parab</li><li>10. Mrs. Snehal Chopdekar</li><li>11. Mrs. Anju Bhale</li><li>12. Mr. Sajosh K S</li><li>13. Mr. Idrish Khan</li><li>14. Dr. Keshav Dhuri</li></ol>

<b>7. Number of Faculty attended/participated</b>	NA
<b>8. Number of Student attended / participated</b>	NA
<b>9. No. of external students/faculty/other participants</b>	60
<b>10. The objectives of the Program/activity/event</b>	<ol style="list-style-type: none"> <li>1. To know the changing role of public libraries</li> <li>2. To improve soft skills &amp; interpersonal skills</li> <li>3. New and innovative services</li> <li>4. Effective implementation of ICT tools</li> <li>5. Understanding the user and profiling their needs</li> </ol>
<b>11. Description of the Program/activity/event</b>	<p>The Inaugural function of the CBP was held on 15<sup>th</sup> February 2024 at 10.00 am in the VRPP Hall, Block D, Directorates Building, Goa University. Hon'ble Vice Chancellor of Goa University, Sr. Prof. Dr. Harilal B. Menon was present as the chief guest. Shri Sagun Velip, Director of Art &amp; Culture Goa was the guest of honour. Dr. Sandesh B. Dessai, University Librarian &amp; Coordinator of the program, Dr. B.V. Sharma, Director of RRRLF &amp; Shri Dipanjan Chatterjee, Program officer of NML were also present on the dias. Following the inaugural function 3 sessions were conducted for the participants.</p> <p>On 16<sup>th</sup> and 17<sup>th</sup> February 4 sessions each were conducted. On 18<sup>th</sup> February 2 sessions were conducted in Krishnadas Shama State Central Library, Goa following the library visits after lunch.</p> <p>On 19<sup>th</sup> February 3 sessions were conducted which was followed by the valedictory function at 3.00 p.m. Sr. Prof. Dr. Vishnu S. Nadkarni, Registrar of Goa University was present as a chief guest for the function. Dr. Sushant Tandel, Curator, Krishnadas Shama Goa State Central Library, Goa, was present as a guest of honor. Participants provided feedback of the organization of the program.</p>

	The program ended at 5.30 with the distribution of the certificates to the participants.
<b>12. Benefit/Key outcomes of the Program/activity/event</b>	<p>Capacity Building Program was a journey of knowledge, growth, and collaboration. The diverse sessions conducted during this program, ranging from "Emerging Trends in Public Libraries: Current and Future" to "IPR &amp; Copyright in the Digital Environment," and sessions on "Modern ICT Tools and Techniques with Special Reference to AI Tools for Public Libraries," equipped the participants with a comprehensive set of skills and knowledge.</p> <p>The program also delved into specific areas crucial for public library personnel, such as sessions on Koha, soft skills development, book binding, preservation techniques, and library services catering to Divyangjan. These sessions were not just theoretical knowledge but practical tools that the public library staff can use to enhance their skills and better serve the communities they engage with. In addition to public library personnel, the benefit was also gained by some students and staff of Goa University Library as well as College Librarians from Goa.</p>
<b>13. Enclosures with report</b>	Attached Herewith Brochure, Notice, Geo-tag photos, Attendance of students/faculty/external participants

Signature:

*[Handwritten Signature]*  
20/2/24

Name of coordinator:

Mrs. Shambhavi Nikhil Joshi

Designation: Assistant Librarian

Date: 20-02-2024

Signature

*[Handwritten Signature]*  
20/2/24

Dean/Director/Head:

Dr. Sandesh B. Dessai

Seal of the School/Directorate/University

**Dr. Sandesh B. Dessai**  
**UNIVERSITY LIBRARIAN**  
**Goa University**  
**Taleigao - Goa.**



**MRS. SHAMBHAVI NIKHIL JOSHI**  
Assistant Librarian  
Goa University Library  
Taleigao - Goa