



प्रौद्योगिकी सूचना, पूर्वानुमान एवं मूल्यांकन परिषद् (टाइफैक)  
(विज्ञान एवं प्रौद्योगिकी विभाग, भारत सरकार की स्वायत्तशासी संस्था)  
विश्वकर्मा भवन, ए-विंग, शहीद जीत सिंह मार्ग, नई दिल्ली - 110016 (भारत)  
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**Dr. Gautam Goswami**

Scientist 'F' & PI (SSR)

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T/TF/SSR-2019

July 19, 2019

**Sub : Consultative Workshop for the Project on Formulation of Policy Document on Scientific Social Responsibility (SSR) at Kolkata reg.**

Dear Dr. Nadkarni,

In reference to your letter No. GU/2019/SSR-Workshop/490 dated 09<sup>th</sup> July, 2019 regarding budget estimate for conducting Consultative Workshop "Formulation of Policy Document on Scientific Social Responsibility", it is hereby informed that the budget for conducting the workshop is approved as below :

S.No	Description of Item	Amount in Rs
1.	Accommodation	1,10,000
2.	Venue Charges	8,300
3.	Food(Breakfast,Lunch, Snacks, Tea, Dinner)	1,00,000
4.	Air travel for 5 experts	75,000
5.	Local travel	25,000
6.	Contingencies(stationery,kit,banner,printing etc)	1,00,000
7.	<b>Sub-total</b>	<b>4,18,300</b>
8.	Overheads@20% (excluding contingencies)	63,660
	<b>Total</b>	<b>4,81,960</b>

You are requested to organize the workshop on 02<sup>nd</sup> August, 2019. Goa University has to submit a Statement of Expenditure and Utilization Certificate (GFR 12 A) after completion of the workshop.

Thanking you,

With Kind regards,

Yours sincerely,

(Gautam Goswami)

**Dr. V. S. Nadkarni**

Dean – School of Chemical Sciences

Goa University

Taleigao Plateau Goa



**GFR 12 – A**  
**GFR 12 – A**  
b[(See Rule 238 (1))]

**FORM OF UTILIZATION CERTIFICATE  
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION**

UTILIZATION CERTIFICATE FOR THE YEAR 2019-20 in respect  
of recurring/non-recurring  
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

- Name of the Scheme Consultative Workshop for the Project Formulation of Policy Document on Scientific Social Responsibility (SSR) at Goa
- Whether recurring or non-recurring grants: non-recurring
- Grants position at the beginning of the Financial year
  - Cash inHand/Bank: **Nil**
  - Unadjusted advances: **Nil**
  - Total: **Nil**
- Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned there on	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
1	2	3	4			5	6	7
			Sanction No. (i)	Date (ii)	Amount (iii)			
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>T/TF/SSR-2019</b>	<b>July 19, 2019</b>	<b>INR 4,33,760/-</b>	<b>INR 4,33,760/-</b>	<b>INR 3,72,838/-</b>	<b>INR 60,922/-</b>

Component wise utilization of grants:

Grant-in-aid-General	Grant-in-aid-Salary	Grant-in-aid-creation of capital assets	Total
<b>INR 3,72,838/-</b>	<b>Nil</b>	<b>Nil</b>	<b>INR 3,72,838/-</b>

Details of grants position at the end of the year

- Cash inHand/Bank: **INR 60,922/-**
- Unadjusted Advances: **Nil**
- Total: **INR 60,922/-**





**GENERAL FINANCIAL RULES 2017**  
Ministry of Finance  
Department of Expenditure

**FORM GFR 12A**

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under..... (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure – I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure – II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure –II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date: 4/10/19

Place: Taleigao

Signature

Name.....

Chief Finance Officer  
(Head of the Finance)

*Prof. E. R. V. Pal*  
**Finance Officer**  
**Goa University**  
**Taleigao Plateau**

Signature

Name.....

Head of the Organisation

*Prof. Y. V. Reddy*  
**REGISTRAR**  
**GOA UNIVERSITY**  
**TALEIGAO GOA**  
**403206**

(Strike out inapplicable terms)

**Statement of Expenditure: Consultative Workshop for the Project  
Formulation of Policy Document on Scientific Social Responsibility  
(SSR) at Goa**

Sr. No.	Description of Item	Expenditure Incurred
1	Accommodation	INR 64,633
2	Venue Charges	INR 8,260
3	Food	INR 98,338
4	Air Travel	INR 39,971
5	Local Travel	INR 27,322
6	Contingencies	INR 86,609
7	Overheads	INR 47,705
A	<b>Total</b>	<b>INR 3,72,838</b>
B	<b>Advance Received</b>	<b>INR 4,33,760</b>
C	<b>Amount to be refunded</b>	<b>INR 60,922</b>

Date: 4/10/19

Place: Taleigao

Signature

*Ramraj*

Name: Prof. R. V. Pai

Finance Officer  
(Head of the Finance)

Finance Officer  
Goa University  
Taleigao Plateau

Signature

*YV Reddy*

Name: Prof. Y. V. Reddy

Registrar  
(Head of the Organisation)

REGISTRAR  
GOA UNIVERSITY  
TALEIGAO GOA  
403 206