

FORM RDRM C

PROPOSAL FOR APPROVAL FOR TAKING UP CONSULTANCY

Please refer to Statutes SA38 for more details

1. TITLE OF PROPOSED PROJECT: Resource person (Consultant)
2. Principal Consultant
 - a. Name: Pranab Mukhopadhyay
 - b. Designation: Professor
 - c. Department: Goa Business School
3. CLIENT:
 - a. Firm: South Asian Network for Development and Environmental Economics, International Centre for Integrated Mountain Development, Kathmandu, Nepal
 - b. Address for Communication: ICIMOD, GPO Box 3226, Khumaltar, Kathmandu, Nepal
 - c. Contact person in the Organization: Executive Director, South Asian Network for Development and Environmental Economics
4. Names, Designation and Department of the staff members involved in this consultancy (including students)

Pranab Mukhopadhyay, Professor, Goa Business School
5. Name and Address of Outside Expert (if any) involved in the Consultancy: Nil
6. Whether the Consultancy shall make use of any University facilities such as equipment or laboratory
Not applicable
7. Time Schedule
 - a. Duration (Weeks, months or years): 22 days (February 1 to December 31, 2021)
 - b. Starting Date: May 3, 2021

8. Estimate of Charges

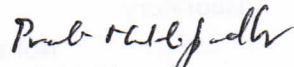
Sr.	Items	Amount
1	Honorarium to PI	3,50,000.00
2	Miscellaneous: Equipment, Stationery, Communication, Travel, Consumables, Data Collection	2,2000.00
3	Contingency	2,1750.00
4	Sub total (Item 1 to 5)	3,93,750.00
5	15% University Overhead (on Item 2,3; Item 1 is below sharable limit as per SA 38)	6562.50
6	Total (Item 5+6)	4,00,312.50

9. Give a brief description of the work to be done that includes scope of the work, Receivables from the client and Deliverables to the client. (As annexure I)

As per Terms of Reference in offer of Contract

Declaration by Consultant(s)

- A. I/we shall ensure that the proposed consultancy project does not affect my/our regular academic, research and related activities and other duties which are assigned to me/us by the University.
- B. Number of Consultancies at present with me does not exceed four in number.
- C. This is to certify that there is no close relationship between me/us and the client funding the consultancy project, or any vendor to whom payments are to be made from the consultancy project funds, or any such issue leading to conflict of interests.
- D. We have agreed to share the Honorarium as per following distribution.
Not Applicable
- E. I/we undertake to abide by all the provisions of Statute SA-38 in connection with the Consultancy project proposed herewith.


(Pranab Mukhopadhyay, PhD)

Declaration by Vice Dean (Research) GBS

- A. For the present consultancy the CLIENT International Centre for Integrated Mountain Development, Kathmandu, Nepal has requested the services of Pranab Mukhopadhyay (letter may be placed for records) and he may be permitted to take up the consultancy work.

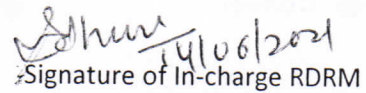
a. Pranab Mukhopadhyay



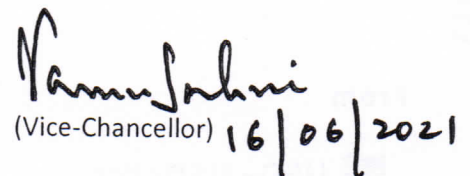
Signature of the Vice Dean (Research), GBS

The present consultancy project has been registered in RDRM and the reference number is

GU/D-RDRM/consult-/SANDEE-ICIMOD/PM/GBS/64/2020-21.


Signature of In-charge RDRM

Approved/Not Approved


(Vice-Chancellor) 16/06/2021

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Amount

\$5,500.00

From

 USD - US Dollar



We use midmarket rates 

To

 INR - Indian Rupee



5,500.00 US Dollars =

400,327.57 Indian Rupees

1 USD = 72.7868 INR

1 INR = 0.0137387 USD

US Dollar to Indian Rupee conversion Last updated Jun 7, 2021, 12:32 UTC

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International Centre For Integrated Mountain Development
Kathmandu

Individual Consultancy Contract Letter

Contract No. : CONID02787

Name : Pranab Mukhopadhyay
National of : India
Expertise and Position : Consultant - Senior Economist, Support to the SANDEE initiative of ICIMOD
Service Duration : From : February 1, 2021 To : December 31, 2021

USD 5500/- lump sum amount payable in two installments.

*The consultant is personally liable to pay his/her consultancy tax as per the prevailing laws of his/her country of residence.

Account To Charge : 6-948-224-0-P; 948-02-01-21; CONS-001

Benefits/Facilities : None

Duties and Responsibility:

- (a) Providing research support to the SANDEE secretariat.
Participation at two research and training workshops (summer and winter) as a person. Please refer the ToR for details
- (b) Work under the overall supervision and guidance of SANDEE's Program Coordinator

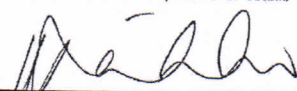
Reporting Requirements : Refer the Term of Reference.

Final Output of Consultancy Assignment : Refer the Term of Reference.

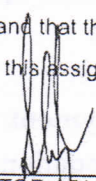
Copyright Conditions : ICIMOD.

Special Conditions : The consultant certifies that funding for this contract will not be received from any other source and that the consultant is legally in a position to take up this assignment.

Please refer to the HR policies for details


DIRECTOR GENERAL

Date: 15 FEB 2021


DIRECTOR ADMINISTRATION
& FINANCE

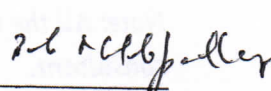
Date: 15 FEB 2021

To

The Director General
ICIMOD

I hereby accept the contract described in this letter, subject to the conditions therein specified.

Date: _____


Appointee:

Title: Consultant – Senior Economist, Support to the SANDEE initiative of ICIMOD

Name and Designation: Pranab Mukhopadhyay, PhD, Professor at Goa University, India

Duties and responsibilities:

As a Consultant to the SANDEE initiative of ICIMOD, you are expected to make contribution in the specific area identified below, under the overall supervision and guidance of SANDEE's Program Coordinator.

The tasks involved will be two-fold and will involve:

- a) Providing research support to the SANDEE secretariat. This involves reviewing concept notes and proposals received for two rounds (January and June 2021) from India and providing feedback to improve quality of the proposals
- b) Identifying reviewers, developing memo to researches after reviewing comments from the reviewers and communicating with the SANDEE secretariat.
- c) Participation at two research and training workshops (summer and winter) as a resource person. This will involve providing support during the workshops (June and December), and helping grantees with their research.

Term of Engagement: February 1st – December 31st 2021 for 22 days.

Remuneration:

For the assignment performed, ICIMOD will provide you USD 5500 as a lump sum payment.

Method of Payment:

On recommendation and approval of Program Coordinator of SANDEE and upon successful completion of the duties and responsibilities stipulated in the above agreement, ICIMOD will approve payment as per this agreement provided appropriate invoices for these services are given to ICIMOD. The payments will be made in two installments after the completion of R&T workshops in August and December.

Note: All the tax liabilities, as applicable to the Consultant, shall be borne by the consultant.