

FORM RDRM C

PROPOSAL FOR APPROVAL FOR TAKING UP CONSULTANCY

Please refer to Statutes SA38 for more details

1. TITLE OF PROPOSED PROJECT: Resource person (Consultant)
2. Principal Consultant
 - a. Name: Pranab Mukhopadhyay
 - b. Designation: Professor
 - c. Department: Goa Business School
3. CLIENT:
 - a. Firm: UNCTAD— United Nations Conference on Trade and Development, Geneva, Switzerland
 - b. Address for Communication: Consultancy Desk, E-3071, Palais des Nations, 8-14 Avenue de la Paix 1211 Geneva 10, Switzerland
 - c. Contact person in the Organization: Ms. Stephanie Blankenburg and Mr. Alex Izurieta, UNCTAD
4. Names, Designation and Department of the staff members involved in this consultancy (including students)

Pranab Mukhopadhyay, Professor, Goa Business School
5. Name and Address of Outside Expert (if any) involved in the Consultancy: Nil
6. Whether the Consultancy shall make use of any University facilities such as equipment or laboratory
Not applicable
7. Time Schedule
 - a. Duration (Weeks, months or years): Two months
 - b. Starting Date: December 28, 2020
8. Estimate of Charges

Sr.	Items	Amount
1	Honorarium to PI	350000
2	Hiring of support Research Assistant staff @ 20,000 per month (four months)	80000
3	Computer (Laptop), Software, other IT equipment as required	225000

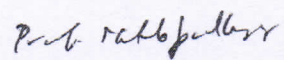
4	Miscellaneous: Stationery, Communication, Travel, Consumables	17050
5	Contingency	14000
6	Sub total (Item 1 to 5)	686050
7	15% University Overhead (on Item 2,3,4; Item 1 is below sharable limit as per SA 38)	50407.5
8	Total (Item 6+7)	736457.5

9. Give a brief description of the work to be done that includes scope of the work, Receivables from the client and Deliverables to the client. (See ToR attached)

As per Terms of Reference in offer of Contract

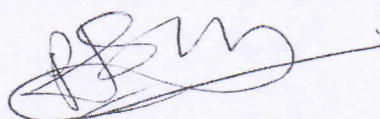
Declaration by Consultant(s)

- A. I/we shall ensure that the proposed consultancy project does not affect my/our regular academic, research and related activities and other duties which are assigned to me/us by the University.
- B. Number of Consultancies at present with me does not exceed four in number.
- C. This is to certify that there is no close relationship between me/us and the client funding the consultancy project, or any vendor to whom payments are to be made from the consultancy project funds, or any such issue leading to conflict of interests.
- D. We have agreed to share the Honorarium as per following distribution.
Not Applicable
- E. I/we undertake to abide by all the provisions of Statute SA-38 in connection with the Consultancy project proposed herewith.


(Pranab Mukhopadhyay, PhD)

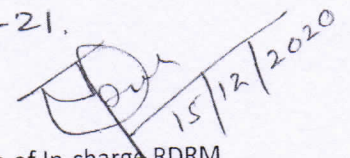
Declaration by Vice Dean (Academic) GBS

- A. For the present consultancy the CLIENT *UNCTAD* - United Nations Conference on Trade and Development, Geneva, Switzerland, has requested the services of Pranab Mukhopadhyay (letter is placed for records) and he may be permitted to take up the consultancy work.
- B. Based on the expertise available in the Department, Pranab Mukhopadhyay has been assigned the present consultancy work.

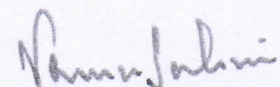

Signature of the Vice Dean (Research), GBS

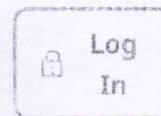
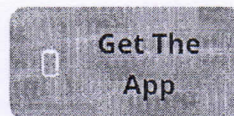
The present consultancy project has been registered in RDRM and the reference number is

GU/D-RDRM/Consult./UNCTAD/PM/GBS/16/2020-21.


Signature of In-charge RDRM

Approved/Not Approved


(Vice-Chancellor)

[SEND MONEY](#) ▾ [BUSINESS & API](#) ▾ [TOOLS](#) ▾ [RESOURCES](#) ▾**10,000 USD to INR = 736,501.85 Indian Rupees**

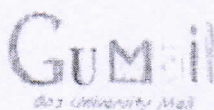
10,000

**USD**
US Dollar**INR**
Indian Rupee**10,000 USD = 736,501.85****INR****1 INR = 0.0135777 USD****1 USD = 73.6502 INR**

US Dollar to Indian Rupee Conversion

Last updated: 2020-12-15 06:22 UTC

FEEDBACK



Pranab Mukhopadhyay <pm@unigoa.ac.in>

UNCTAD Approved Contract No: 25002466978 - Mr. Pranab MUKHOPADHYAY, JO 146035

Alain Robert Genoud <alain.genoud@unctad.org>

Mon, Dec 14, 2020 at 9:37 PM

To: "PM@UNIGOA.AC.IN" <PM@unigoa.ac.in>

Cc: UNCTAD-ConsultancyDesk <ConsultancyDesk@unctad.org>, Ivonne Paredes-Ayma <ivonne.paredes@unctad.org>

Dear Mr. Mukhopadhyay,

On behalf of the UNCTAD's Secretary-General, we are pleased to send the contractual documents attached for your consideration.

Please note that this contract will not take into effect until it is signed by both parties and returned to the responsible department, office or mission.

If the terms of the contract are acceptable to you, kindly sign no later than the beginning date of the contract, retain a copy for your records and send the originals to the below postal address.

Consultancy Desk

E-3071

Palais des Nations

8-14 Avenue de la Paix 1211 Geneva 10








Switzerland

For purposes of expediting processing of further administrative actions, please return by replying to this email the scanned and signed documents.

1. Terms of Reference	
2. Signed and stamped part of the contract	PLEASE RETURN SIGNED
3. Contract general conditions	
4. Beneficiary Form	PLEASE RETURN SIGNED

5. Health and Insurance Certification	PLEASE RETURN SIGNED
6. Secretary-General's Bulletin on Prohibition of discrimination, harassment, including sexual harassment, and abuse of authority (ST/SGB/2008/5)	
<p>7. Secretary-General's Administrative Instruction on Consultants and Individual Contractors (ST/AI/2013/4)</p> <p>As per section 5.20 on Taxes on income, kindly note that "The fees of consultants and individual contractors are expressed in gross amounts. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local laws. The United Nations does not reimburse consultants or individual contractors for any taxes, duty or other contribution payable by the consultants or individual contractors on payments made under the individual contract. The United Nations does not issue statements of earnings to consultants and individual contractors."</p>	

7 attachments

-  TOR.pdf
32K
-  Contract.pdf
500K
-  C IC General Conditions of Contracts.pdf
120K
-  P2-B Designation of Beneficiary.doc
55K
-  C-IC Health Self Certification.doc
42K
-  ST SGB 2008 5.pdf
51K
-  ST AI 2013 4 C IC.pdf
125K

United Nations Nations Unies

CONTRACT FOR THE SERVICES OF A CONSULTANT OR INDIVIDUAL CONTRACTOR

CONTRACT TYPE: HR active: Not Progen Relevant (See Section 2 of ST/AI/2013/4)

CONTRACT NO.: 2500246697	Status: Approved	Revision: 14/Dec/2020,15.33	Department:
Fund: 64ROA SFSASuppDevAct	Index No.: 10166143	Nationality: Indian	
Fund Centre: 13108			

This Contract is entered into between the **United Nations** and **Pranab MUKHOPADHYAY**, hereinafter referred to as the **Contractor**

Address: Address: D-14, La Marvel Colony, Dona Paula, Goa,
Panaji,403004,India

Email Address : PM@UNIGOA.AC.IN

Tel. No.:

1 TERMS OF REFERENCE OR WORK ASSIGNMENT (See Section 3 of ST/AI/2013/4; use additional pages if necessary)

Travel Details: Travel not applicable. JO 146035.
(if authorized)

2 DURATION OF CONTRACT: Within the period indicated below.

This Contract shall commence on 28/Dec/2020, and shall expire on the satisfactory completion of the services described above, but not later than 28/Feb/2021, unless sooner terminated under the terms of this contract. This Contract is subject to the conditions on the following pages.

3 CONSIDERATION - As full consideration for the services performed by the Contractor under the terms of this Contract, the United Nations shall pay the Contractor, upon certification that the services have been satisfactorily performed in accordance with the requirements of this Contract, as follows:

• A fee of ☐ Daily ☐ Weekly ☐ Monthly ☒ Lump sum

Currency: USD Total Fee: 10,000.00

• Where two currencies are involved, the rate of exchange shall be the official rate applied by the United Nations on the day the United Nations instructs its bankers to effect the payment(s);

• The fee is payable on satisfactory completion of contract. For payment in instalments, certification of satisfactory performance at each phase is required.

Service ID	Description	Additional Description	Qty	Units	Rate	AMOUNT
3000464	Consultant Services (Delivery)	Macroeconomic and Climate Adaptation Exp	1	Activ.unit	10,000.00	10,000.00 USD

4 WORK LOCATION AND HEALTH CERTIFICATION: The Contractor shall perform the work assignment at the following location or locations: Home based. In accordance with Sections 4.9 and 4.10 of ST/AI/2013/4:

The Contractor has submitted a certificate of good health

United Nations Nations Unies

CONTRACT FOR THE SERVICES OF A CONSULTANT OR INDIVIDUAL CONTRACTOR

CONTRACT TYPE: HR active: Not Progen Relevant (See Section 2 of ST/AI/2013/4)

By signing below and initialling to the right, I, the Contractor, acknowledge and agree that I have read and accept the terms of this Contract, including the General Conditions of Contract set forth on the following pages, which form an integral part of this Contract, and that I have been provided with a copy of, have read and understood, and agree to abide by the standards of conduct set forth in the Secretary-General's Bulletin, ST/SGB/2003/13, of 9 October 2003, concerning "Special measures for protection from sexual exploitation and sexual abuse."

CONTRACTOR'S
INITIALS: _____

Name: Pranab MUKHOPADHYAY

CONTRACTOR'S

SIGNATURE: _____

DATE: _____

AUTHORIZING OFFICER:

DATE 14.12.2020

On behalf of the United Nations:

(Name and Title) Isabelle SUBIRATS PEREZ, SENIOR HUMAN RESOURCES ASSISTANT

SIGNATURE: _____

ISubirats

