



2

DEAD STOCK REGISTER

**DISCIPLINE OF PORTUGUESE AND
LUSOPHONE STUDIES**

REGISTER OF DEAD STOCK

RULE 112 OF THE GENERAL FINANCIAL RULES

Sl No.	Description of Article	Authority for purchase	Date of purchase	Number Quantity	Value		Initials of Head of office
					Rs.	P.	
34	Laptop Make Acer model A315-S3 Core i5: 925U (16GB up to 34GB) 5 Gen 4GB EDR & this cache 6MB cache) 5GB RAM 1TB HDD Keyboard Touchpad 15.6" Windows 10 SL Min chs Battery Backup wireless mouse.	GU/RUSA/2018-19/17/11/2018 1974 dt. 20/11/18	2 nos	81728	00		
				CGST 9%	7355	52	
				SGST 9%	7355	52	
					96439	04	
35	Make: Acer Desktop is Model No. Acer Veriton M4600 Core i5 5400 Processor 4GB cache 4 cores, 8MB RAM 1TB HDD Keyboard & Mouse LAN 15.1" Windows 10 SL	GU/RUSA/2018-19/22/10/2018 1974 dt. 24/9/18	1 no.	38600	00		
				CGST 9%	3474	00	
				SGST 9%	3474	00	
					45548	00	
36	Multifunctional Printer/scan copy. Make: canon Model No: MF 244UPD	GU/RUSA/2018-19/20/10/18 2052 dt. 29/9/18	2 nos	74100	00		
				CGST 9%	3690	00	
				SGST 9%	3690	00	
					48380	00	
37	Air Condition 1.5 ton	GU/RUSA/2018-19/22/10/18	2 nos.	88700	00		
				CGST 9%	62091	00	
				SGST 9%	62091	00	
					1,01,118	00	

Date	Particulars of articles issued	Item no.	To whom with the name Dept./Section	ISSUES		Balance after issue	Remarks/Signature of issuing authority
				Quantity	Total		
	DSR No. GU/ADM(O)/Port/ugoc/ Laptop IS/RUSA/2018/DSR-5A-Veri-4/358-351						verified A 24/11/19
	DSR No. GU/ADM(O)/Port/Desktop IS/RUSA/2018/DSR-5B-Vol-7/No. 167/433						verified A 24/11/19
	DSR No. GU/ADM(O)/Port/multi-Printer/RUSA/2018/DSR-5A-Vol-7/No. 117/25-216						verified A 24/11/19
	DSR No. GU/ADM(O)/Port/Ac-1.5 ton/RUSA/2018/DSR-5B/No. 203/145-146						verified A 25/11/19