

Date: 15th September 2023

Ref No: HR/LOI/32

LETTER OF INTENT

Dear **Jeruel**,

Congratulations!

With reference to your application and subsequent interview you had with us, we are pleased to offer you the position of **"Sales Manager"** in **Ramada by Wyndham Goa Vagator** in the **Sales Department**. As mutually agreed, your monthly CTC will be **Rs 70,000/- (Rupees Seventy Thousand Only)** and date of joining is tentatively **18th October 2023**.

All terms of employment remain the same as mutually discussed at the time of interview.

The detailed offer letter with all the terms and conditions will be issued to you post your joining.

The Ramada by Wyndham Goa Vagator welcomes you in our team.

Please make arrangements to scan and email us the following documents immediately.

1. Proof of age.
2. Copies of educational certificates.
3. Relieving certificate and experience certificates from the previous employer, if any.
4. Proof of Address (Permanent Residence).
5. Last pay slip received from the previous employer.
6. Copy of Aadhar card and PAN card
7. Passport Size Photographs – 8 Nos.
8. Bank Account Detail
9. Medical Fitness Certificate from a registered Hospital/Doctor

This offer is subject to a successful and positive background / reference check, and submission of the above documents.

Wishing you all success!

For Ramada by Wyndham Hotel Goa, Vagator



Anil Kumar

General Manager

Ramada By Wyndham Goa Vagator

Survey No 245/ 1-A Vagator

Anjuna Bardez, Goa – 403509

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RAMADA
BY WYNDHAM
GOA VAGATOR