

Date: 21<sup>st</sup> November 2023

To,  
Ms. Savia Gracias

**Sub: Appointment for the Post of Visiting Faculty - Culinary French**

Dear Ms. Gracias,

With reference to your application and the subsequent interview you had with us, we are pleased to appoint you as **"Visiting faculty - Culinary French"** at **Kamaxi College of Culinary Arts**, on a consultancy basis as per the following terms and conditions. Date of joining our organization is **21<sup>st</sup> November 2023**.

**1. EMOLUMENTS:**

Your consultancy fee will be **Rs. 1,000/- (One Thousand Only) per hour** as per the timetable. TDS will be deducted as applicable.

**2. PLACE OF WORK:**

Your place of work will be **Goa**. However, you may be required to work anywhere in India or overseas, if the company so directs based on the exigencies of work. You would also provide your services for the company, its subsidiaries or associates, if, as and when required.

**3. REPORTING:**

You will report to the **Principal** of the company in **Goa** in all your functional areas and you have to perform your duties and responsibilities as per the guidance and directions given by him.

**4. REVIEWS:**

Any changes to the consultancy fees are discretionary and will be subject to and on the basis of your effective performance and results during the period as also the performance and results of the Company.

## **5. RESPONSIBILITIES:**

In view of your office you will be required to carry out your duties and responsibilities effectively, to achieve the desired results which may include working late hours.

## **6. SIMULTANEOUS EMPLOYMENT:**

While employed with this company, you will be permitted to work for any other firm or person, either whole time or part time, to own, or in any way be associated with any firm or person as advisor, director or partner, with prior written notice to the company.

## **7. DISCIPLINE:**

- a) You will be governed by the company's rules and regulations that may be amended from time to time.
- b) You shall not refuse to take up any assignment that may be offered to you by the company.
- c) You shall be expected to abide by the rules and regulations of the company, be courteous, honest and professional within the company or with its clients/customers, and maintain & represent the Company's high standards of professional Services at all times, whether in the Company or at its client's site(s).
- d) You shall be responsible for all company properties and material that are in your possession, and all infrastructure like telephones, computers, mobiles, drawings etc that have been provided to you to enable you in your work.
- e) You shall not publicly criticize, defame or misrepresent the Company and shall not, knowingly, commit any such actions which may result in the Company's image / business being adversely affected.
- f) During the course of your employment with the Company, you will not solicit business of any nature, either directly or indirectly, for yourself, or for any other party, from the Company's clients and / or customers.

## **8. POSTAL ADDRESS:**

You will keep the company informed of the postal address along with contact number for communication including the changes that may occur during your period of employment with the company.

## 9. AUTHENTICITY OF INFORMATION:

This appointment is made on the basis of information provided by you in the application and also at the time of interview. Original copies of your certificates, testimonials and previous employment records should be submitted along with the photocopies for verification. If any declarations given by you to the Company prove to be false or if you are found to have willfully suppressed any material information, you will be liable to be removed from service without any notice.

## 10. TERMINATION:

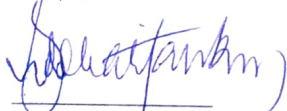
a) This contract of employment is terminable by either party by giving one month notice.

In the event of any misconduct or breach of terms of employment on the part of the consultant the Company reserves the right to terminate this contract immediately without any notice.

Please sign the copy of this letter, as a token of acceptance of your appointment on the terms and conditions mentioned above.

Warm Regards,

For, Kamaxi



**Siddharth Savkur**  
**CEO**



I confirm my appointment on the above terms and conditions which have been read and understood by me. I agree to abide by all the above terms and conditions.

Name: SAVIA GRACIAS

Signature: 

Place: Verna

Date: 8/1/2024