



Shrutee Mestry <mestryshrutee@gmail.com>

Offer of Appointment as temporary staff under Project

Colva Intranet <noreply-itg@intra-smtp.nio.org>

Fri, Aug 16, 2024 at 5:33 PM

To: mestryshrutee@gmail.com

Cc: pandian@nio.org, hrdg@nio.org, rsaraswat@nio.org, ajebin@nio.org, vmahale@nio.org, gkumar@nio.org

Dear Ms. Shruti Mestry,

Greetings from CSIR-NIO.

Congratulations for being selected as Project Associate - I at NIO (Goa).

With reference to your application for the vacancy code SSP3621/2666-24 and based on the online interview, The Director NIO has been pleased to offer you the position of Project Associate - I on a purely temporary basis on an emolument of Rs.25000/- per month plus HRA as per GOI rules per month plus HRA as per GOI rules for a period 6 months from the date of joining or till the completion of project, whichever is earlier and as per the terms and conditions enclosed here.

You may please read the terms and conditions for more information and confirm your willingness to accept the offer within 48 hours from the date of receipt of this email, failing which the offer stands cancelled without any further notice. You must report for duty within 15 days from the date of receipt of this email. If you are selected in our regional centres, you are directed to report directly to our regional centre for joining formalities. The confirmation for acceptance of this offer should be sent to hrdg@nio.org with a copy to pandian@nio.org, ajebin@nio.org and do not directly reply to this automated email.

As per the Institute rules, you are advised to take a health insurance policy with a minimum cover of Rs. 1 lakh from any IRDAI regulated Insurance companies, and must submit the proof at the time of joining. Failing which, your joining will not be accepted. The policy should be valid for the entire period of tenure which is offered.

Note: If you have any existing policy which is valid, may be submitted as a proof policy.

We welcome you to CSIR-NIO.

NOTE: You must bring a print of this email along with other required documents while reporting for joining.

Enclosures:

1. Terms and conditions as HTML file
2. Character Certificate (PDF)
3. Attestation Form (PDF)

Medical fitness certificate may be obtained from NIO dispensary for those who are joining in Head Quarters. For others it may be obtained from any registered medical practitioner.

This is an electronically generated offer letter and does not contain any signature. For any queries, please reach us at hrdg@nio.org | 0832-2450