



RCCA/2023-24/1594

21<sup>st</sup> February, 2024

To,  
Mr. Clinton Almeida  
H.No. 422, Borda,  
Margao-Goa.

**Sub: Order of Provisional Appointment "on Probation"**

Dear Mr. Clinton.

With reference to the written test held on 25<sup>th</sup> January, 2024 and the subsequent Medical Certificate submitted by you, we are pleased to inform you that you are appointed as **Librarian Grade II w.e.f. 21<sup>st</sup> February, 2024**, in the post granted as per the Staffing pattern for non-Teaching Staff in Aided colleges vide No. GIA/Patt.of/Asst.DHE/2018-19/5440 dated 05.02.2019.

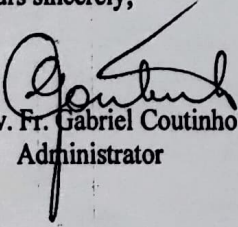
**Your appointment is on "Probation" for two years w.e.f 21<sup>st</sup> February, 2024.**

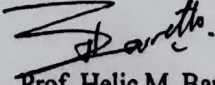
You will be placed in the scale of 5200-20200 GP 2400 in the pay Matrix 4 with the starting pay of Rs. 25,500/- with other allowances as per State Government rules in force.

Your salaries will be claimed and paid only after the approval is obtained from the Directorate of Higher Education, Government of Goa, Alto Porvorim.

Kindly acknowledge receipt of this Provisional Appointment Order and submit the acceptance letter and joining letter at the earliest.

Yours sincerely,

  
Rev. Fr. Gabriel Coutinho  
Administrator

  
Prof. Helic M. Barretto  
Principal

