



RCCA/2024-25/25(c)

Date: 03.07.2024

To,  
Ms. Kingel Savia De Sa  
H.No. 138, Colmorod, Navelim,  
Salcete - Goa. 403704

Dear Ms. Kingel,

With reference to the application for the post of **Assistant Professor in Accounts & Commerce**, you are hereby informed that you are appointed on **Contract basis (Study Leave)** for a period of one year. **Your appointment is w.e.f. 3<sup>rd</sup> July 2024 till the end of the academic year 2024-25.** You will be paid a consolidated amount of Rs.50,000/- per month. You will not be entitled to any other allowances in addition to the above-mentioned amount.

You will be paid only after the College receives the N.O.C. from the Directorate of Higher Education and the Goa University.

You are appointed in this Institution which comes under the Diocesan Society of Education. The Diocesan Society of Education is established and administered by the Minority Christian Management under the Article 30 (1) of the Constitution of India.

Your services will be governed by the provisions of the Goa University Act of 1984 and the Statutes, Ordinances, Notifications, Regulations and Rules of the University, University Grants Commission-Government of India and Directorate of Higher Education, Goa, already issued and to be issued from time to time and also by the service conditions of the Diocesan Society of Education.

You are transferable to any other College under the Diocesan Society of Education.

Besides your duties as an Assistant Professor, you may be required also to render any other services as per the needs of the Society or of this Institution.

You have to also focus on research and must publish atleast two research paper on UGC/ Scopus/ Web of Science indexed journals during the current Academic year 2024-25.

You are required to give in writing your acceptance of the appointment.

Yours faithfully,

  
Rev. Fr. Gabriel Coutinho  
Administrator

  
Prof. Helic M. Barretto  
Principal