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आई सी एम आर - राष्ट्रीय विषाणु विज्ञान संस्थान

स्वास्थ्य अनुसंधान विभाग
स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार

ICMR - NATIONAL INSTITUTE OF VIROLOGY

Department of Health Research
Ministry of Health & Family Welfare, Govt. of India

Annexure-A

File No. Bills/Project Cell/I- 1109

Date: 27 SEP 2024

To,

Mr. Hari Arun Marathe
At Post Redi
Taluka-Vengurla
Dist- Sindhudurg - 416517
Ph. 8805048523
Email: harimarathe0@gmail.com

Subject: Offer for engagement on project position of Project Technical Support-III,
Purely on time bound contractual basis.

Dear Mr. Hari,

Consequent upon your selection to the aforesaid project position, purely on time bound basis in the project titled. "Country-wide tick surveys, humans serosurvey and passive surveillance, immune Response, evaluation of vaccine candidate and prevention models for kysanur forest disease (KFD)", under guidance of Dr. Pragya Yadav, Scientist-F, I am directed to convey the approval of the Competent Authority to engage you on the said Project Human Resource Position, against lump sum amount of Rs. 28,000/- (Rupees Twenty-Eight Thousand Only) per month plus HRA.

The engagement to the project position will be subject to the following terms and conditions:

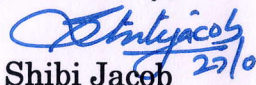
1. You are requested to furnish an undertaking to the effect that you shall not be entitled to claim for continuation of your fixed term engagement and/or for any other right, which has not been expressly conferred upon you, in the terms of engagement, from ICMR- NIV Pune (Annexure-C).
2. The engagement to the project position is purely on time bound contract basis and the Competent Authority reserves the right to dispense with the engagement, at any time without assigning any reasons.
3. The present assignment is for six months or completion of the project whichever is earlier with effect from the date of assumption of duty.

4. The engagement to the project position will automatically cease on the end date of engagement. The incumbent shall have no right to claim for further engagement. In any case, whatsoever, any request/ representation in this regard will not be entertained.
5. The engagement can be terminated during the tenure at any time by giving one-month notice on other side. Your engagement can be terminated forthwith or before expiry of the notice period, by making payment of a sum equivalent to one-month project position termination. However, you will not be permitted to surrender one-month remuneration, in lieu of the period of notice of unexpired portion thereof and you will be required to serve the full period of notice. (Note- The mandate of one-month notice from either side, as started herein, will not be applicable in case the project is decided to be closed by the competent authority within a period of less than 30 days/ one month.)
6. You will not be treated as an employee of ICMR-NIV or any Institute/ Centre of ICMR. You will not have any claim on a regular post in ICMR-NIV or its Institute/ Centre or in any Dept. of GOI. You shall give an undertaking to this effect before joining the project position.
7. You will be under the Administrative control of ICMR-NIV and will be subject to all the rules and regulations of ICMR-NIV as applicable to fixed term project positions/persons during the tenure/ period of engagement.
8. You will be posted for work as per project requirement including, office/field/site/work/travel etc. at the study site, however, you may be temporarily posted to other study site in the interest of project work.
9. You will not be entitled to any other allowances such as Dearness Allowances, Transport Allowance, LTC, Bonus, etc. You will also not be provided any medical facility under CGHS/ CS (MA) Rules as admissible to regular employees.
10. No travelling and/or daily allowance will be admissible either for joining the assignment or on expiry of the contract. However, while travelling in connection with the assigned work during the period of engagement, you will be entitled to draw TA/DA in accordance with your Stipend/ Emoluments, but will not be at par with the regular/ permanent employees of ICMR-NIV.
11. Leave Provisions:
 - (a) CCS (Leave) Rules shall not be applicable to project positions.
 - (b) Paid Leave of absence may be allowed at the rate of 1.5 days for each completed month of engagement, or as prescribed by the Competent Authority from time to time. No other kind of leave shall be admissible.
 - (c) Leave shall not be carried forward beyond one-year contract. Accumulation of leave beyond a calendar year shall not be allowed.
 - (d) On termination of the engagement, you shall not be entitled to the benefit of encashment of un-availed portion of leave.
 - (e) Maternity Leave of 180 days, for female Project staff, in terms of ICMR OM No. 16/50/2015-Admn,II dated 11/02/2016.

- (f) In the event of leave without prior permission of PI/ Guide/ Director-in-Charge ICMR-NIV and/or any willful unauthorised absence, the engagement shall be ceased automatically and the concerned person holding project position will not be permitted to resume duty, without prior permission of Head of ICMR-NIV.
12. You will not be entitled for any terminal benefits after completion of project period or otherwise.
 13. You should submit a medical certificate, in the enclosed prescribed format, if you fail to submit the same or found unfit in the medical examination, this offer to engage you on the aforesaid project position shall stand cancelled automatically.
 14. You will not divulge any information gathered or outcome of research work during the period of your assignment to anyone who is not authorised to have the same.
 15. Payment of stipend or emoluments to the project position will be subject to availability of funds from the funding agency of the project.
 16. The project service will not confer any right for further assignment.
 17. Other general responsibilities/ obligations of Project Positions are enclosed at Annexure-D, which shall strictly be followed.
 18. Please note that project positions are meant for a short term, as a part of ICMR-NIV's skill development program, with a view to create skilled and experienced Human Resources.

In case you are willing to accept the above mentioned conditions, please report to your Project Investigator immediately and complete the pre-engagement formalities, such as Medical Examination, Character Certificate, etc., within fifteen days, failing which the offer shall stand cancelled automatically. Formats of pre-engagement formalities are enclosed at Annexure- E (i to ii). A copy of this letter duly signed by you in token of acceptance of aforesaid terms and conditions should also be furnished to this office along with joining report.

Yours faithfully,

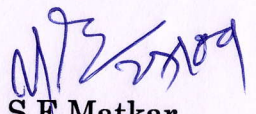

Shibi Jacob 27/09

Senior Administrative Officer

Encl.: Annexure- B, C, D and E (i to ii).

Copy to:

1. PS to DG/ Sr. DDG (A)/ Sr. FA/ DDG (A)/ ADGs
2. Head of the concerned Division of ICMR
3. Project Investigator- Dr. Pragya Yadav
4. Accounts Section, ICMR-NIV Pune
5. Library, ICMR- NIV Pune
6. Guard File


S E Matkar

Administrative Officer