

## गोंय विद्यापीठ

ताळगांव पठार,

गोंय - ४०३ २०६

फोन : +९१-८६६९६०९०४८



(Accredited by NAAC)

GU/Admin.(NT)/ADS/337/2024/950

ATMANIRBHAR BHARAT  
SWAYAMPURNA GOA

## Goa University

Taleigao Plateau, Goa-403 206

Tel : +91-8669609048

Email : registrar@unigoa.ac.in

Website : www.unigoa.ac.in

Date: 30 / 12 / 2024

### MEMORANDUM

The following are appointed as Office Assistant on contract basis from 01/01/2025 to 30/04/2025 at School/Division/Section as shown in column 'C' on a consolidated salary of Rs. 22,791/- per month.

The appointment may be terminated at any time by giving two weeks' notice to either side, viz. the appointee or the appointing Authority, without assigning any reason. The appointing Authority, however, reserves the right to terminate the services of the appointee forthwith before the expiry of the stipulated period.

The appointment is purely on contract basis and he/she will have no claim whatsoever for any permanent post due to this appointment.

They shall be entitled for leave @ one day per completed period of 30 days.

They are informed to submit the joining report clearly indicating the date of joining for record.

The expenditure shall be debited to Budget Head as indicated at column 'D'.

A	B	C	D
Sr. No.	Name of Staff	Div/Sec/School	Budget Head
1.	Smt. Pallavi C. Tamonkar	Academic-General	A. 1 (9) wages
2.	Ms. Riya R. Sawant	Academic-PG	A. 1 (9) wages
3.	Shri Pankaj P. Borkar	Academic-PG	A. 1 (9) wages
4.	Shri Aditya U. Bhandari	Academic-PG	A. 1 (9) wages
5.	Ms. Varada V. Bhobe	Academic-PG	A. 1 (9) wages
6.	Ms. Madhavi J. Naik	Admin-NT	A. 1 (9) wages
7.	Shri Saideep P. Amonkar	Admin-Purchase	A. 1 (9) wages
8.	Ms. Reema P. Lotlikar	Admission Cell	A. 1 (9) wages
9.	Ms. Sneha S. Naik	Admission Cell	A. 1 (9) wages
10.	Ms. Meeta U. Sawant	Microbiology Discipline	A. 1 (9) wages
11.	Ms. Priyanka P. Sawant	DI3P	A. 1 (9) wages
12.	Shri Mohit K. Kerkar	DTT (DSW)	A. 1 (9) wages
13.	Smt. Sushma S. Veluskar	DTT (DSW)	A. 1 (9) wages
14.	Ms. Gauri Mapari	DTT (NAAC/DIQA)	A. 1 (9) wages
15.	Shri Vaibhav Phadte	DTT	A. 1 (9) wages
16.	Ms. Ritika Bandodkar	Exam-PG	A. 1 (9) wages
17.	Shri Shivcharan S. Gauns	Exam-Prof	A. 1 (9) wages
18.	Shri Rohit B. Mayekar	Exam-Prof	A. 1 (9) wages
19.	Shri Omkar U. Halankar	Exam-Prof	A. 1 (9) wages
20.	Ms. Anisha A. Dhumashkar	Exam-Prof	A. 1 (9) wages
21.	Smt. Sheetal M. Gadekar	Exam-Prof	A. 1 (9) wages

22.	Shri Deepesh D. Naik	Exam-Prof	A. 1 (9) wages
23.	Ms. Prachi Naik	Exam-UG	A. 1 (9) wages
24.	Ms. Chaitali Perni	Exam-UG	A. 1 (9) wages
25.	Ms. Kamna L. Naik	Exam-UG	A. 1 (9) wages
26.	Ms. Ankita A. Dalvi	Exam-UG	A. 1 (9) wages
27.	Ms. Viplavi V. Agarwadekar	Finance	A. 1 (9) wages
28.	Ms. Lalita Murgaokar	Finance	A. 1 (9) wages
29.	Ms. Dipti Haldankar	Finance	A. 1 (9) wages
30.	Ms. Shubhada Narvekar	GBS (MCA)	S- 1 (1) (1)
31.	Ms. Devata C. Sawal	GBS	S- 1 (1) (1)
32.	Ms. Suyesha S. Shelar	GBS	S- 1 (1) (1)
33.	Shri Shubham P. Shetkar	GBS (Library & Information Science)	S- 1 (1) (1)
34.	Ms. Diksha P. Naik	UGC-MMTTC	D 1 - HRDC
35.	Ms. Pallavi P. Kavlekar	Manohar Parrikar School (MPSLGPP)	A. 1 (9) wages
36.	Ms. Akshada Chari	Legal	A. 1 (9) wages
37.	Ms. Yogini M. Bandodkar	SEOAS	A. 1 (9) wages
38.	Ms. Sulaksha S. Volvoikar	SCS	A. 1 (9) wages
39.	Ms. Dipali Aroskar	SGSLL (Hindi)	A. 1 (9) wages
40.	Ms. Ashlesha Palyekar	SGSLL(French)	A. 1 (9) wages
41.	Ms. Manjiri Khaunte	SPAS	A. 1 (9) wages
42.	Ms. Riya P. Mardolkar	SPAS	A. 1 (9) wages
43.	Ms. Nikita N. Naik	SPAS	A. 1 (9) wages
44.	Shri Suraj Satardekar	Sports	A. 1 (9) wages
45.	Ms. Akshata A. Falari	Men's / Women's Hostel	A. 1 (9) wages

  
 (Kirti G. Kankonkar)  
 Deputy Registrar(Administration)

To,  
 All the concerned staff

Copy to:

1. The concerned Deans of School/ Heads of Division & Section
2. Finance Officer
3. Concerned file
4. Guard file