

HR/OFFER/2023/70031768
06 October 2023

Sarvesh Ratnakar Halankar
1374, Temwada, Morgim,
North Goa,
Goa - 403512

Dear Sarvesh Ratnakar Halankar,

Subsequent to the discussions, Glenmark is delighted to offer you the position of **Trainee** in Grade **TR**, at **Mapusa**. You are required to join as early as possible, but not later than **09 October 2023**.

As mutually agreed, your total compensation is given in **Annexure A**.

You will require following documents at the time of filling the online onboarding forms, please also keep the original documents readily available at the time of joining for verification purpose.

1. Educational certificates - 10th, 12th Graduation and Post Graduation as applicable
2. Proof of Date of Birth - such as the school leaving certificate or birth certificate
3. Relieving letter from the previous employer
4. Digital Passport Photograph
5. Pan Card
6. Cancelled Cheque / Passbook of bank account
7. Aadhar Card

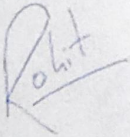
Please note that your employment with Glenmark is subject to the satisfactory completion of background check. By accepting the offer, you hereby specifically authorize the Company and/ or its authorized agents to verify your educational qualifications and employment antecedents (if any), your conduct and any other background checks prior to your joining the Company or thereafter. You are required to provide information/ submit documents as mentioned above and extend your cooperation during such verification. In case the information/ documentation furnished by you is found to be false, inadequate, or has any discrepancies, then the Company has the sole right to withdraw the offer and terminate the employment contract by issuing a letter of termination without notice and without any liability on the Company whatsoever.

You may be required to sign the Confidentiality Agreement or Secrecy Agreement and/ or any other agreements as required by the Company to protect the Company's interests.

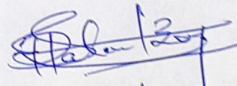
Congratulations and we look forward to welcoming you at Glenmark.

Yours sincerely,

For **Glenmark Pharmaceuticals Limited**



Rohit Gupta
General Manager - Human Resources


07/10/2023

(SARVESH HALANKAR)