

**Congratulations!**

**You are shortlisted for 1 year apprenticeship programme at Cipla.**

**As part of your onboarding process, you are required to share the filled Personal Data Form (Attached) and all below mentioned documents:**

Sr. No.	Documents required
1	Personal Data Form
2	Educational Documents:
i)	SSC Certificate
ii)	HSSC Certificate
iii)	Graduation Certificate and Marksheets
2	PAN Card

to ▼

**Dear Candidate,**

Kindly note, **your date of joining is 10<sup>th</sup> September 2024.** You are required to report by **8:30 am** at the address mentioned below. Please ensure that you reach on time.

Reporting Address: **Cipla Academy Hall-1, Cipla Limited, Verna Industrial Estate, Verna Goa-403722.**

Reporting Time: 8:30 am

**Please carry the following on the day of Joining:**

1. 5 Nos. passport size photographs
2. Complete Present address and Permanent address details.
3. Original Hard Copy of PDF Form ( ignore if already submitted )
4. Original Copy of Medical reports and original medical bills (ignore if tests were done at Divine Medical Centre).
5. Aadhar And Pan Card

**Thanks & Regards**

**Pratik Sawant**

**HR Associate | Talent Acquisition**

**Cipla Goa**

**7030921289**