

SruGenie Technologies Pvt. Ltd.
"Innovations Fulfilling Wishes"

Date: 01-08-2023

Dear **Ms. Anna Maria Kollannur**,

We are pleased to inform you that you have been selected as Research Assistant in our start-up "SruGenie Technologies Pvt. Ltd." located in BITS Pilani K K Birla Goa campus. Congratulations on your continuation. You have **successfully completed** your two months training and performed well during your training. Your monthly remuneration will be consolidated 10,000 Rupees including travel allowance.

As a research assistant in our growing start-up, you will have an extremely rewarding research experience. This position offers plenty of benefits for your career. In addition to experience certificate, we will provide you a strong recommendation letter if required for further studies. This research assistant position will provide a conducive environment to learn and grow your research skills.

The remuneration details and the terms and conditions of your appointment are given below:

1. The offered position starts from 1st ^{August} ~~April~~ 2023. The research assistance position will be a full-time position with working hours from 9:00 am to 5:30 pm including lunch break.
2. Based on the performance appraisal there will be annual increment in the salary.
3. All national and local holidays as per BITS BIRAC BioNEST calendar will be applicable. Based on the work requirements these holidays can be converted to working days with compensatory off at a later date.
4. There will be 10 casual leaves and 15 sick leaves per year subject to medical certificate from the doctor.
5. There is one month notice period in case you want to leave this position. In case of insufficient notice period corresponding salary deduction will be applied.

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We hope these terms and conditions are acceptable to you. If you have any questions, please feel free to contact us. Please sign this offer letter as a token of acceptance mentioning the date of joining and email it back to the undersigned within one week of the date of this letter. You will report to any one of the Director daily when you join. We look forward to having your association with us, and wish you a productive research experience in our start-up.

Enclosures:

1. Self-attested degree certificates (bachelors, masters)
2. Experience certificates if applicable

Thanks & regards,

Your Sincerely,



Dr. Monika P. Joshi
Director
SruGenie Technologies Pvt. Ltd.

COUNTERSIGNED

I accept the offer as per your above letter and I propose to join duty on

Place: Goa

Signature: 

Date: 01/08/2023

Name: Anna Maria Kollannur