



GOA STATE BIODIVERSITY BOARD

C/o Department of Science, Technology & Environment
Opp. Saligao Seminary, Saligao, Bardez, Goa – 403511.

Website: www.gsbb.goa.gov.in E-mail: goanbiodiversity@gmail.com
goa-gsbb@gov.in

No. 20-4-2024/GSBB/OE/ 435

Dated: 29.08.2024

M E M O R A N D U M

Mr. Rupesh Ratnakar Velip, is offered a Contractual Assignment of **Project Assistant** under the Project Title ‘**Establishment of State Climate Change Cell (SCCC) in Goa under National Mission on Strategic knowledge for Climate Change (NMSKCC)**’ at GOA STATE BIODIVERSITY BOARD (GSBB), O/o Member Secretary, GSBB, Ground Floor GSPCB Building, Opp. Saligao Seminary, P.O. Saligao, Bardez, Goa – 403511, for the period of 01 years with effect from **03.09.2024 till 02.09.2025 with the Salary of Rs.20000/- + HRA @ (9%) (Per month).**

The salary of the said post is fixed as per the Sanction Order: DST/CCP/NMSKCC/SCCC/Goa/205/2021 (G) dated 04.08.2022 from Department of Science & Technology; Ministry of Science & Technology; Government of India.

The terms and conditions of Contractual Assignment are as follows.

1. The Assignment is purely on contract basis and shall be co-terminus with the termination of funding from **Department of Science & Technology, Ministry of Science & Technology, Government of India** and hence subject to cancellation or extension at any point in the time as the case may be. Thus, the assignment shall be purely on contract basis with no claim or right whatsoever either implicit or explicit for regularization/absorption, against the said engagement, or any other position in the Department of Environment & Climate Change or GSBB or other entities of Department of Environment & Climate Change or Government of Goa. The decision of GSBB in this regard will be final.

जीववैविध्यरक्षा स्यात् जनानां भाविभूतये

ध्यान से संवर्धन जैव-विविधता का
उज्ज्वल भवितव्य होगा अगली पीढ़ी का

जतनायेन सांभाळ जैव-विविधतायेचो
परजळीत फुडार फुडले पिळगेचो

काळजीपूर्वक जतन जैव-विविधतेचं
उज्ज्वल भवितव्य पुढच्या पिढीचं

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2. The Contractual Assignment is also liable for termination at any point in time, with one months' notice, in case the performance of the assignee is found to be unsatisfactory or for any such bonafide reason, as per discretion of the Member Secretary, GSBB.
3. If appointed, the Contractual Assignee shall enter into a Contract Agreement with the GSBB, which shall be initially for a period of 01 years from **03.09.2024 till 02.09.2025** and subject to extension or curtailment depending on para 1 & 2 above or as approved by the Board.
4. The Contractual Assignee shall submit himself to the orders of the Member Secretary, Goa State Biodiversity Board (GSBB) under whose supervision the services of **Project Assistant** shall be placed, and at all times observe the rules and regulations for the time being in force for the regulation of the assignment during the contract period.
5. The Contractual Assignee shall not be entitled for any other benefits available to regular employees.
6. No benefit of provident fund, Bonus, Gratuity & Leave Travel Concession, etc. will be considered, since the post is purely on Contractual basis.
7. Contractual Assignee are entitled to leave as per the Govt. of Goa guidelines/instruction issued from time to time for the staff appointed on contractual basis. The travel entitlement is as per GSBB norms.
8. Benefit of increment is eligible for the said posts, subject to the renewal of the services of post as per Office Memorandum of the State Govt. & subject to performance review. The increment will be done as per project policy for the particular post.
9. The contractual Assignee will be entitled for medical benefits as applicable as per GSBB norms.

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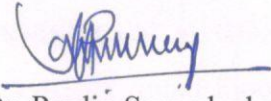
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10. The Contractual Assignee shall be wholly responsible for the timely execution and completion of the work, and ensuring own safety while in field or while on assignment with GSBB.
11. No TA/DA will be admissible for joining the Contractual Assignment.
12. The undersigned reserves the right to amend/modify the above terms and conditions as deemed fit.

If you are willing to accept the offer on the above terms and conditions you should communicate your acceptance to the undersigned on or before **31/08/2024** if no reply is received by the prescribed date, the offer will be treated as cancelled.




Dr. Pradip Sarmokadam
Member Secretary, GSBB

To,

1. **Mr. Rupesh Ratnakar Velip**, H.No 229, Khola, Canacona -Goa.
2. Office Copy
3. Personal File
4. Guard File.

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