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INDIAN COUNCIL OF
MEDICAL RESEARCH

NIN
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आई सी एम आर – राष्ट्रीय पोषण संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार
ICMR – National Institute of Nutrition
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No.ICMR-NIN/Estt.-IV/Proj.DABS/Kerala/2024

Dated:29/04/2024

To

Mr. Jomon Joy
Arangassery (H)
PO – Pottore, Thrissur
PIN : 680581
cell: - 9946849469
Email.ID: jomonjoya@gmail.com

Sub: Offer of engagement on project position of Project Field Worker (UR) in
Kerala purely on time bound contractual basis - Reg.

Dear Candidate,

Consequent upon your selection to the aforesaid project position, purely on time bound basis in the Pan India Study entitled "Diet and Biomarkers Survey in India (DABS-I)" funded by ICMR at this Institute under the guidance of Dr. Bipin K Gopal, Deputy Director , Directorate of Health Services, Govt. of Kerala, Thiruvananthapuram, Kerala. I am directed to convey the approval of the Competent Authority to engage you on the said Project Human Resource Position, against lump sum amount of Rs 18,000/- p.m (Rupees Eighteen thousand only).plus 10,000/- p.m FDA. fixed without any other allowances.

The engagement to the project position will be subject to the following terms and conditions:

1. You are requested to furnish an undertaking to the effect that you shall not be entitled to claim for continuation of your fixed term engagement and /or for any other right, which has not been expressly conferred upon you, in the terms of engagement, from ICMR or its Institute/Centre (Annexure –C).
2. The engagement to the project position is purely on time bound contract basis and the Competent Authority reserves the right to dispense with the engagement, at any time without assigning any reasons.
3. The present assignment is for a period of four months.
4. The engagement to the project position will automatically cease on the end date of engagement. The incumbent shall have no right to claim for further engagement. In any case, whatsoever, any request/representation in this regard will not be entertained.
5. The engagement can be terminated during the tenure at any time by giving one month notice on either side. Your engagement can be terminated forthwith or before expiry of the notice period, by making payment of a sum equivalent to one-month project position remuneration. However, you will not be permitted to surrender one month remuneration, in lieu of the period of notice of unexpired portion thereof and you will be required to serve the full period of notice (Note-The mandate of one month notice from either side, as stated herein, will not be applicable in case the project is decided to be closed by the competent authority within a period of less than 30 days/one month)

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6. You will not be treated as an employee of ICMR or any Institute/Centre of ICMR. You will not have any claim on a regular post in ICMR or its Institute/Centre or in any Dept. Of GOI. You shall give an undertaking to this effect before joining the project position.
7. You will be under the administrative control of the host Institute/Centre and will be subject to all the rules and regulations of the host Institute/Centre as applicable to fixed term project positions/persons during the tenure/period of engagement.
8. You will be posted for work as per project requirement including, office/field/site work/travel etc at the study site; however, you may be temporarily posted to other study sites in the interest of project work.
9. You will not be entitled to any other allowances such as dearness allowance, Transport Allowance, LTC, Bonus, etc. You will also not be provided any medical facility under CGHS/CS (MA) Rules as admissible to regular employees.
10. No travelling and/or daily allowance will be admissible either for joining the assignment or on expiry of the contract. However, while travelling in connection with the assigned work during the period of engagement, you will be entitled to draw TA/DA in accordance with your Stipend/Emoluments, but it will not be at par with the regular/permanent employees of ICMR.
11. Leave Provisions:
 - (a) CCS (Leave) Rules shall not be applicable to project positions.
 - (b) Paid Leave of absence may be allowed at the rate of 1.5 days for each completed month of engagement, or as prescribed by the Competent Authority from time to time. No other kind of leave shall be admissible.
 - (c) Leave shall not be carried forward beyond contract. Accumulation of leave beyond a calendar year shall not be allowed.
 - (d) On termination of the engagement, you shall not be entitled to the benefit of encashment of un-availed portion of leave.
 - (e) In the event of leave without prior permission of PI/Guide/Head of Institute and / or any wilful unauthorized absence, the engagement shall be ceased automatically and the concerned person holding project position will not be permitted to resume duty, without prior permission of Head of the host Institute.
12. You will not be entitled for any terminal benefits after completion of project period or otherwise.
13. You should submit a medical certificate, in the enclosed prescribed format. If you fail to submit the same or found unfit in the medical examination, this offer to engage you on the aforesaid project position shall stand cancelled automatically.
14. You will not divulge any information gathered or outcome of research work during the period of your assignment to anyone who is not authorized to have the same.

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1. Payment of stipend or emoluments to the project position will be subject to availability of funds from the funding agency of the project
2. The project service will not confer any right for the further assignment.
3. Other general responsibilities/ Obligations of Project Positions are enclosed at Annexure-D, which shall strictly be followed.
4. Please note that project positions are meant for a short term, as a part of ICMR's skill development program, with a view create skilled and experienced Human Resources.

In case you are willing to accept the above mentioned conditions, please report to Dr. Bipin K Gopal, Deputy Director , Directorate of Health Services, Govt. of Kerala, Thiruvananthapuram, Kerala immediately and complete the pre-engagement formalities, such as Medical Examination, Character Certificate, etc., within seven days, failing which the offer shall stand cancelled automatically. Formats of pre-engagement formalities are enclosed at Annexure-E (i to vi). A copy of this letter duly signed by you in token of acceptance of aforesaid terms and conditions should also be furnished to this office along with joining report.


Convener, Selection Committee
for Director

Encl: Annexure – C, D and E.

Copy to:-

1. PS to Director, NIN, Hyderabad
2. Dr. N. Arlappa , Scientist-G, NIN, Hyderabad
3. Dr. Bipin K Gopal, Deputy Director , Directorate of Health Services, Govt. of Kerala, Thiruvananthapuram, Kerala
4. Accounts Officer, NIN, Hyderabad
5. DDO, NIN, Hyderabad
6. Leave Section , NIN, Hyderabad