

**Letter of Offer**

**2nd January 2024**

**Aryan Kushwaha**

294/10/2, Kushwaha Apts, Sarvem Vaddo, Guirim, Mapusa, Bardez,  
Goa - 403507

GYTWorkz is engaged in the design, development and sales of software products and services.

**This letter defines the terms and conditions agreed between both the parties.**

**TERMS & CONDITIONS**

- 1) This offer is effective from 2nd January 2024
- 2) This offer is for **Six months**. On completion of six months, based on your performance your internship may be concluded or extended or you may be converted to a full-time employee at mutual consent.
- 3) On conversion as a full-time employee based on your performance CTC would range from 4 LPA to 6 LPA.
- 4) Recipient agrees to work for minimum of 8 hours per day for project deliverables.
- 5) This offer may be terminated by either party by giving 15 days notice.
- 6) If you require leave during your period of work at the company, the same has to be pre-approved by your reporting manager.
- 7) Recipient agrees that he/she will be available for the Management/Customer calls which are related to specific assigned work/related to project.
- 8) If you're absent for over 5 consecutive days without your RM's approval, it's considered unauthorized. You'll receive a cautionary letter regarding company policy and be required to return to duty promptly. Failure to do so will result in being considered as absconding and voluntarily abandoning your services, leading to termination of your services with the company.
- 9) In addition to the above, the Company has the right to terminate your services without notice immediately, in case of any misconduct or breach of your duties and responsibilities.
- 10) Recipient agrees to take the responsibility of the quality deliverables of the assigned projects and meet the customer expectations.
- 11) GYTWorkz agrees to pay **INR 22222** per month, for the approved hours spent on the project.
- 12) Payment terms & conditions: Monthly payments will be processed as per the Approved Hours based on the invoice submitted. 10% of TDS is deducted.

**For GYTWorkz Technologies Private Limited**



**Rachana Kothapally**

**HR Business Partner**

**Human Resource Department**

I have read and understood the terms and conditions, and hereby signify my acceptance of the same.

**Signature:** 

**Name:** Aryan Kushwaha

**Title:** SDE-Consultant

**Date:** 28/12/2023