SJ INNOVATION

SJI/FEB-2022

01st February 2022

Mr. Darshan Naik
Admorod Dramapur,
Salcete Goa.

Subject: Internship Letter

Dear Darshan,

This is with reference to your application for the post of Intern QA Engineer with our Company.
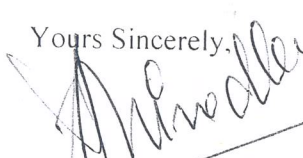
As on date we consider you suitable for association with the Company, in the post mentioned above, on the following conditions:

- You will start with our Company on internship for a period of Six months, during which you will be eligible for a stipend of Rs.6,000/- (Rupees Six Thousand/month Only)–inclusive of all allowances and company contributions – calculated as "Cost to Company". Details of the same may be viewed in Annexure 1.
- You will be required to work weekdays for 8 hours per day as per the timings mutually agreed during the interview. Timings may vary depending upon project requirements. You may be required to work extra hours as per project requirements.
- You are required to abide by the rules and regulations as per the Company Personnel Policy.
- Leave may not be availed, except leave without pay, that too with the prior permission of the project lead. In case of frequent leave/absence, the internship period may be ceased depending on the circumstances.
- Completion of the internship does not directly make you eligible for future vacancies.
- You will have to maintain complete client confidentiality of all client data you are dealing with. Failure to do so will invite serious action. You will be required to sign the Non-Disclosure Agreement with the Company.
- This offer of appointment is valid till 1st February 2022 on which day you should join.

We hope you will justify your association with us by taking this opportunity to perform your duties to the best of your ability.

Kindly return to us the second copy of this letter attached herewith duly signed in acceptance of our offer.

Yours Sincerely,

Mr. Abesh Shirodkar
Director
For SJ Innovation Private Limited