DEVI SHARVANI EDUCATION SOCIETY'S

V. M. SALGAOCAR COLLEGE OF LAW

Miramar, Panjim, Goa - 403 001, India Phone: 0091-832-2462225, Fax: 0091-832-2464211 Website: www.vmslaw.edu.in E-mail: vmscl@rediffmail.com

F.VMSCL/PERS./2022-23/692

Date: 17th May, 2022

ORDER OF APPOINTMENT FOR THE POST OF ASSISTANT PROFESSOR IN POLITICAL SCIENCE

To, Ms. Priscilla Bolivia Fernandes H.N. 222/A, Near Railway Gate, Xelvona, Curchorem, Goa

Dear Madam,

With reference to Offer of Appointment No. F.VMSCL/PERS./2021-22/427 dated 06.10.2021 and approval of Government of Goa (DHE) vide letter no. ACAD/AC-08/NOC/Approval/T.S./N.T.S./189/2019/DHE/(PF)/1039 dated 13.05.2022. Governing Body of Devi Sharvani Education Society, is pleased to inform you that you are hereby appointed to the post of **Assistant Professor in Political Science on Regular Full Time Basis against OBC** in our V. M. Salgaocar College of Law Mira-Mar, Panaji-Goa, on the following terms and conditions:

- Your appointment is on Full Time Regular basis and will be with effect from 13.10.2021 in the pay scale starting at Rs. 57,700/- + DA + HRA and Other Allowances as prescribed by Govt. of Goa, Goa University and UGC for full time regular post. Allowances at the rates admissible under the Rules from time to time as per 7th Pay Commission.
- 2. Your appointment will be on probation **for a period of One year**. At the end of the said period of probation your performance will be reviewed. If the same is found to be satisfactory your services will be confirmed by a letter of confirmation. Management has the option of extending the probation or terminating the Services if not found satisfactory.
- 3. During the period of probation, your services can be terminated on either side by giving one month's notice or one month's salary in lieu thereof, without assigning any reasons. On confirmation, your services are terminable, on either side, by giving three months' notice or three months' salary in lieu thereof as per provision of Rules in force.

- 4. Your work timings will be as per the pattern of timings prescribed for the department of your posting. Please note that, the management reserves the right to call upon you as per the exigencies of work on various shifts and/ or beyond your particular shift timings without extra remuneration or allowances. Refusal to work beyond normal duty timings in cases of exigencies will be considered as a grave misconduct on your part.
- 5. Your services will be governed by the provisions of the Goa University Act, Statues, Ordinances, Regulations and the Rules of the Goa University for the time being in force and the Rules of the Governing Body of the Devi Sharvani Education Society and UGC not consistent with the Act, Statutes, Ordinances, Rules and Regulations of the University.
- 6. You will communicate to us your mailing address for correspondence. Any communication sent to you at the address last communicated to us shall be deemed to be duly served on you. You will be required to promptly inform us of any changes in your personal status (i.e. change of address, qualification, marital status, etc.)
- Management expects you to work diligently so that the services are rendered faithfully and loyally. Any leakage of information shall be treated as grave misconduct.
- 8. You shall abide by the instructions and orders of your superiors and submit true and faithful information and/or explanation whenever required in respect of all matters entrusted to you by the Institute.
- 9. In addition to the assignments given to you, you will also have to carry out any other job assigned to you, depending upon the exigencies of work.
- 10. The Institute shall be at liberty to introduce change and/ or alter any rules and conditions as may be considered expedient in effecting improvement in the existing set-up, having regard to the factors such as computerization and modern technology.
- 11. In the course of your service you may acquire or have access to confidential information and it will be condition of your employment that you treat this as the property of the Institute and refrain from disclosing it to any outside party under any circumstances without the written permission of the Management.
- 12. Your employment at the Institute being on whole time basis, you shall not engage yourself directly or indirectly in any other business or employment remunerative or otherwise.
- 13. On cessation of your service with us, you will hand over all equipment, keys, records, and any other material of the Institute, in your possession, to your Immediate Superior, and obtain a receipt of having returned the same, besides settling all accounts with all concerned departments.

14. The date of birth recorded as per the original certificate submitted by you at the time of joining shall not be altered for whatever reasons.

Please acknowledge the receipt of this order.

Yours faithfully,

For DEVI SHARVANI EDUCATION SOCIETY

(DATTARAJ V SALGAOCAR)

To, Ms. Priscilla Bolivia Fernandes H.N. 222/A, Near Railway Gate, Xelvona, Curchorem, Goa

Accepted:

Date:

Place: Mira-Mar, Panaji-Goa

Received