



# MEDIKIT PRODUCTS

Tel. : (022)-2352 37 38  
(0250)-239 03 88

Fact. : Gala No. 2, Manish Ind. Estate No. 2, Navghar, Vasai (E), Dist. Palghar (Maharashtra) 401 210.  
Email : medikitproducts@hotmail.com

## LETTER OF APPOINTMENT

Date:-25/11/2021

Name:-Ms.Shruti M.Vora

Address:-Medikit Products,Gala No. 3,Patel Industrial Estate No. 2,Opposite Fire Brigade,  
Navghar,Vasai (E)

Dear,Shweta P. Gawade

Appointed as QC analyst

We refer to your recent interview for the above position and are pleased to inform that we are offering you the position with our company effective from (09/11/2021) under the following terms and conditions:

- Salary:-Rs.9000-10,000
- Working Hours:- 9am to 7pm
- Leave Policy:- (No. of leave granted per year) *8 days*
- Notice Period :-1 Month.

Name of Employee:-

Shweta P. Gawade

Signature:-

*shweta Gawade*  
*25/11/21*

Name of Letter Provider:-

Shruti M. Vora

Signature:-

*[Handwritten Signature]*

