

May 27, 2022

Ms.Sristi Parsekar St-Inez, Panaji, Goa.

## **LETTER OF OFFER**

## Dear Ms. Sristi,

This has reference to your application and subsequent personal discussions you had with us. We are pleased to make an offer of appointment to you as under:

- 1. You will be designated as **Trainee** in **Quality Control** department and based at **Goa**.
- 2. Your emoluments will be as per the mutually agreed terms and conditions.
- 3. This offer is subject to you being medically fit.
- 4. This offer is issued to you on the understanding that you have furnished all the required relevant information and all the information furnished by you is correct and complete.
- 5. The regular letter of appointment, incorporating the detailed terms and conditions will be issued to you consequent upon joining duty.
- 6. In the meanwhile, if you are currently working or have worked earlier, you are requested to submit us a copy of your resignation letter and acceptance letter from your previous employer latest within 7 days of the offer letter date, failing which this offer will stand withdrawn, without any further reference to you.
- 7. This offer of employment is valid until **June 06, 2022** for joining, failing which the offer will automatically stand withdrawn.

Thanking you,

Yours faithfully,

For UNICHEM LABORATORIES LTD.,

Durguesh Pai Angle General Manager



## **COMPENSATION OFFERED**

PARTICULAR	AMOUNT	p.a/p.m.
STIPEND	7,500	p.m.
HOUSE RENT ALLOWANCE	3,000	p.m.
OTHER ALLOWANCE	5,000	p.m.
MONTHLY SALARY	15,500	p.m.
ANNUAL COMPONENTS	186,000	p.a.
ESIC	6045	p.a.
PF COMPANY CONTRIBUTION	18,000	p.a.
ANNUAL COST TO COMPANY	214,493	p.a.