

## Minutes of the IT Policy Committee meeting

Date: 8<sup>th</sup> April, 2020; Time: 11:00 AM; Venue: Cloud-based via Skype conference call

Members present for the meeting.

1. Prof. Pranab Mukhopadhyay, Chairperson, IT Policy Committee
2. Prof. Kaustubh Priolkar, Dean, Faculty of Natural Science
3. Dr. Gopakumar, University Librarian
4. Shri. Donald Rodrigues, Joint Registrar (Academic )
5. Shri. Anselmo Rosa, System Analyst
6. Shri. Sanjay Bandodkar, Head of Computer Centre, Member Secretary

Smt. Yma Pinto, Associate Professor, Goa Business School was unable to join the meeting as she was not in receipt of the revised meeting notice.

Chairperson welcomed all the committee members and there after took the agenda for discussion.

### 1. **ONLINE TEACHING.**

On account of current lock down due COVID-19, members felt that there was a need to fast track the use of Online Teaching in order to complete the syllabus or engage the students during this period. The IT Committee was informed that at present online teaching is available through two modes:

- (a) Moodle: It is deployed at the university data centre, and
- (b) Google Classroom which is available on Google Cloud. At present Google Classroom is part of a package that University already subscribes to.

Committee was also informed that some of the teaching departments have been using Moodle successfully for number of years. However, there have been some stability issues in the current version of Moodle. Under current circumstances, it would be better to rely on G-Classroom as their servers are better managed in the current scenario.

#### Suggestions:

- i) Members suggested that all the new teaching content should be made available on Google Classroom. At a later stage a wider consultation can be done whether the content which is at present available on Moodle should be migrated to Google Classroom. Computer Centre will assist in creating student ids on Google Classroom as and when required.
- ii) It was felt by all committee members that teaching content for all courses should be made available in an online mode from the new academic year 2020-21 onwards.

### 2. **TRAINING**

Committee also suggested there should be a formal training to all the stakeholders on how to use Google Classroom. It was decided to train the few members on Google Classroom who in turn will train other members. Computer Centre to coordinate with Cloud Codes for conducting the training and find out what would be the estimated costs for such training.

Meeting ended with a vote of thanks.

Sanjay Bandodkar  
( Member Secretary )