



UNIVERSITY GRANTS COMMISSION

MALAVIYA MISSION TEACHER TRAINING CENTRE

(formerly known as

Human Resource Development Centre)

GOA UNIVERSITY

organizes a

Programme for Group B & C Staff

From 13.02.2024 to 15.02.2024

**For Group B & C Staff members of
College / University that are included under
Section 2(f)/12 (B) of the UGC Act**

Click on the following link to apply

[https://www.unigoa.ac.in/uploads/config_docs/20240102.112648~UGC-MMTTC Appl Form 2023-24.pdf](https://www.unigoa.ac.in/uploads/config_docs/20240102.112648~UGC-MMTTC_Appl_Form_2023-24.pdf)

Prof. Ms. Purva Hegde Desai, In-Charge Director

Dr. Ingrid Anne P. Nazareth, Asst. Professor/Course Coordinator

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**UGC-MALAVIYA MISSION TEACHER TRAINING CENTRE
GOA UNIVERSITY**

Programme for Group B and C Staff (Offline)

From: 13/02/2024 to 15/02/2024

REPORT

1. UGC-MMTTC, Goa University conducted its Programme for Group B & C Staff. Thirty four participants registered for the Course. Participants were from Goa University and its affiliated Colleges. There were 17 Participants from Goa University and 17 Participants from affiliated Colleges. Total 34 Local participants attended the Programme. The Course was conducted under the leadership of Director-in-Charge, Prof. Purva Hegde Desai and coordinated by Dr. Ingrid Anne P. Nazareth, Assistant Professor, UGC-MMTTC, Goa University.
2. Prof. Purva welcomed the participants for the inaugural function of the Programme for Group B & C Staff which was inaugurated by Prof. Vishnu S. Nadkarni, Registrar, Goa University. Dr. Ingrid Anne P. Nazareth gave a brief overview of the course and proposed the vote of thanks.
3. Four lecture sessions were delivered daily between 10:00 a.m. to 5:15 p.m. with a lunch-break of 45 Minutes at 01:15 to 02.00 p.m. The Course was enriched with well experienced resource persons from across the State of Goa.
4. The topics during the programme were as follows: (1) Academic Administrators as facilitators of Higher Education in Goa (2) Right to Information (3) Campus Amenities and its Challenges (4) Balanced Diet : A Healthy awareness (5) Administrative Support for NAAC (6) E-Office Implementation (7) Noting and Drafting + Practical's (8) FRs and SRs.
5. Prof. Purva Hegde Desai welcomed the participants for the Valedictory Function of the Programme for Group B & C Staff. Shri. Vinayak Naik, former Joint Director of Accounts, Government of Goa delivered the valedictory speech to the participants. Some of the participants gave their feedback about the course. Dr. Ingrid Anne P. Nazareth read the course report and proposed the vote of thanks.

We are enclosing herewith:

- a. Time-table
- b. List of Resource Persons and topics.
- c. Participants details
- d. Evaluation Participants Summary

I. Nazareth

(Dr. Ingrid Anne P. Nazareth)
Assistant Professor (UGC-MMTTC)

DR. INGRID ANNE NAZARETH
ASSISTANT PROFESSOR
UGC - MMTTC
GOA UNIVERSITY

P. G. Hegde Desai

(Prof. Ms. Purva G. Hegde Desai)
Director-In-Charge-UGC- MMTTC

In-Charge DIRECTOR
UGC - MMTTC
GOA UNIVERSITY
GOA - 403 206



24/4/24

UGC-MALAVIYA MISSION TEACHER TRAINING CENTRE
Goa University

Programme for Group B and C Staff (Offline)

From: 13/02/2024 to 15/02/2024

Sr. No.	Name	Email id	Mobile No	College Name	Category	Gender	Designation
1.	Shri. Anchit Sawant	anchit@unigoa.ac.in	9765840770	Goa University	ST	Male	UDC
2.	Ms. Ashweta Lone/ Zuvatkar	ashweta@unigoa.ac.in	8208024942	Goa University	OBC	Female	LDC
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8.	Smt. Prarthana Naik	pn@unigoa.ac.in	9405331659	Goa University	GEN	Female	UDC
9.	Shri. Prashant Krishnanath Kankonkar	prashant.kankonkar@unigoa.ac.in	8208576781	Goa University	ST	Male	LDC
10.	Shri. Prithviraj Bhat	rajbhat@unigoa.ac.in	7887398382	Goa University	GEN	Male	SUPTD
11.	Shri. Ramchandra Naik	ramchandra@unigoa.ac.in	8830526084	Goa University	GEN	Male	UDC

12.	Shri. Sameer Saunthodkar	sameer@unigoa.a c.in	7741057 558	Goa University	ST	Male	UDC
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15.	Smt. Vandana D. Mashelkar	vandana.mashelkar@unigoa.ac.in	9766151 134	Goa University	--	Female	UDC
16.	Smt. Varsha V. Bhobe	varsha@unigoa.a c.in	9763128 488	Goa University	GEN	Female	LDC
17.	Smt. Vidhyalata Parkar	vvsp@unigoa.ac.i n	7841945 398	Goa University	GEN	Female	UDC
18.	Mrs. Anupa B. Todkar	todkaranupa@gm ail.com	9049920 614	MES Vasant Joshi College of Arts and Commerce Goa	GEN	Female	LDC
19.	Mrs. Dipali Ameya Nayak	dn@aitdgoa.edu.i n	9421137 254	Agnel Institute of Technology and Design Assagao Goa	GEN	Female	LDC
20.	Mr. Ghanshyam G. Kankonkar	tejp2010@gmail.com ghanshyam@dhempecollege.edu.in	9765737 169	DCT Dhempe College of Arts and Science Miramar Goa	ST	Male	LDC
21.	Mr. Hitendra D. Sawant	hitendradgsawant @gmail.com	9325842 479	Kala academy Goa's College of Theatre Arts, Ponda	GEN	Male	UDC

22.	Mrs. Kalpa Gobre	sainekarkalpa33@gmail.com	9049191331	Swami Vivekanand College of Commerce, Borim Ponda Goa	GEN	Female	LDC
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25.	Mr. Prashal G. Borkar	prashalborkar@gmail.com	9923666259	Swami Vivekanand College of Commerce, Borim, Ponda Goa	OBC	Male	LDC
26.	Mrs. Shubhalaximi L. Sinai Assoldekar	archita@dhempecollege.edu.in	9850862776	DCT Dhempe College of Arts and Science Miramar Goa	GEN	Female	LDC
27.	Mrs. Suvarna Chodankar	suvarnagchodankar@gmail.com	7774907439	Kala academy Goa's College of Theatre Arts, Ponda	OBC	Female	LDC
28.	Mr. Sudesh S. Chandelkar	sudesh.chandelkar@gmail.com	9764016342	SES Sridora Caculo College of Commerce Mapusa Goa	GEN	Male	UDC
29.	Mrs. Trupti	naiktrupti98@yahoo	9764893	SPES'S Goa	GEN	Female	LDC

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30.	Ms. Ujwala Ramakant Gaonkar	ujwalagaonkar1996@gmail.com	9637619781	SPES'S Goa Multi Faculty College Dharbandora	ST	Female	LDC
31.	Mr. Vinay A. Gaude	vinaygaude61@gmail.com	9764014129	Swami Vivekanand College of Commerce, Borim, Ponda Goa	GEN	Male	LDC
32.	Mr. Vassudeo M. Naik	vasudev3145@gmail.com	9049930038	Agnel Institute of Technology and Design Assagao Goa	GEN	Male	Library Assistant
33.	Mrs. Ayesha Ashok velip	ayeshavelipa@gmail.com	8275697311	Government College of Commerce and Economics Borda Goa	ST	Female	LDC
34.	Ms. Diksha D. Lone	lonediksha@gmail.com	9881523956	Government College of Commerce and Economics Borda Goa	OBC	Female	LDC

Programme for Group B & C Staff

Date: 13.02.2024 to 15.02.2024
(Offline)

In-charge Director: Prof. Ms. Purva Hegde Desai

Assistant Professor/Course Coordinator: Dr. Ingrid Anne P. Nazareth



Inaugural Function and Session by Registrar Prof. Vishnu S. Nadkarni on
13.02.2024 at 10:00 am – 11:30 am to 11:40 am – 01:10 pm
Topic: Academic Administrators as Facilitators of Higher Education in Goa



Group photograph



Resource Person Prof. S. Krishnan on 13.02.2024 at 02:00 – 03:30pm to
03:40 pm – 05:10 pm

Topic: 1. Right to Information
2. Campus Amenities and its Challenges

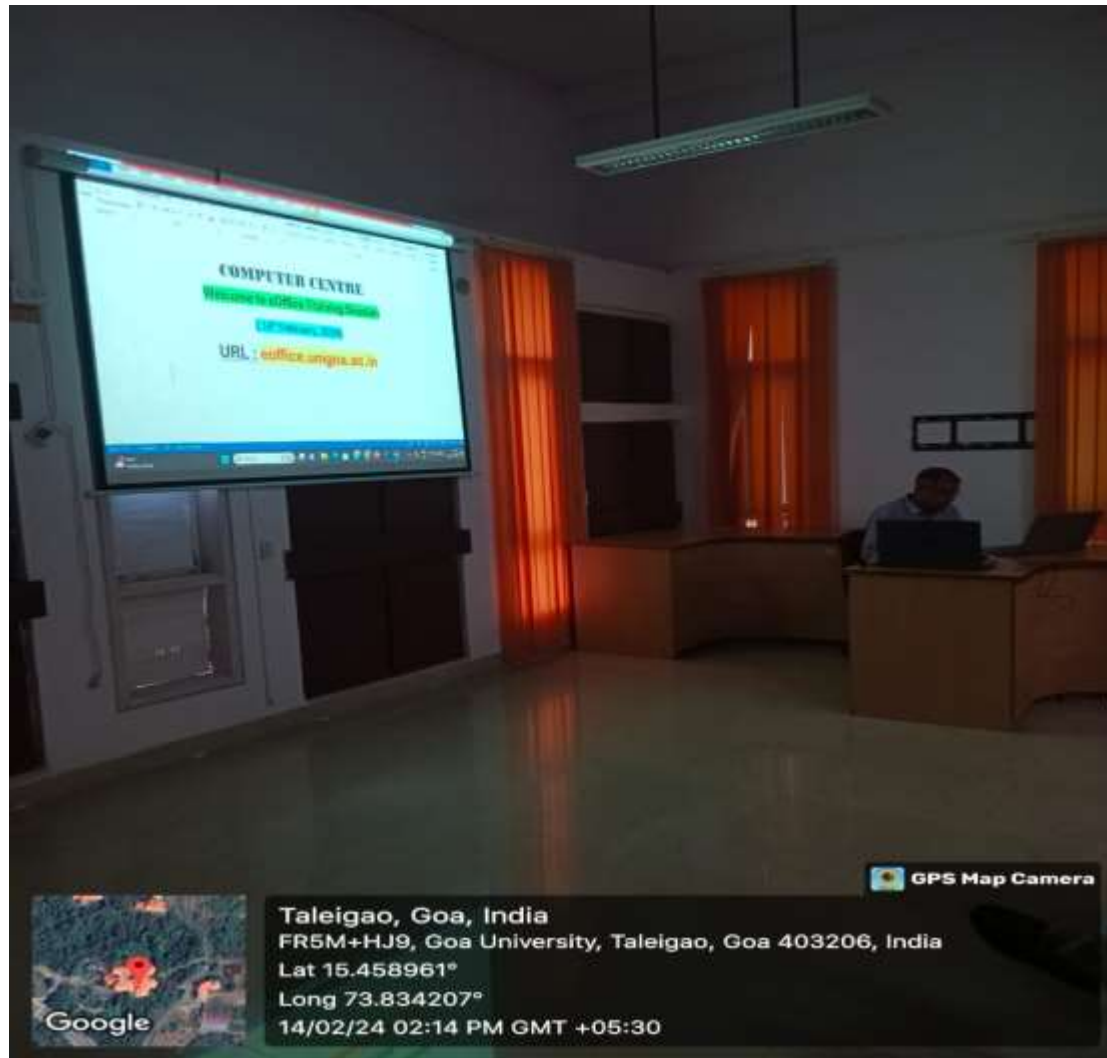


Resource Person Dietitian Nina Figueiredo on 14.02.2024 at 10:00 am – 11:30 am
Topic: Balanced Diet: A Healthy Awareness



Resource Person Prof. Sunder Dhuri on 14.02.2024 at 11:40 am – 01:10 pm.

Topic: Administrative Support for NAAC



Resource Person Shri. Sanjay Bandodkar on 14.02.2024 at 02:00 – 03:30pm
to 03:40pm – 05:10pm
Topic: E-office Implementation



Resource Person Albert Fernandes on 15.02.2024 at 10:00 am – 11:30 am to 11:40 am – 01:10 pm
Topic: Noting and Drafting + Practicals



Resource Person Shri. Vinayak Naik on 15.02.2024 at 02:00 pm
– 03:30 pm to 03:40 pm – 05:10 pm
Topic: FRs and SRs

THANK YOU